

### TIME TABLE (ODD SEM)

	1	2	3	INTERVAL	4	5	6 Tutorial
MON							
TUE							
WED							
THR							
FRI							
SAT							

### TIME TABLE (EVEN SEM)

	1	2	3	INTERVAL	4	5	6 Tutorial
MON							
TUE							
WED							
THR							
FRI							
SAT							



## MAHATMA GANDHI COLLEGE

മഹാത്മാ ഗാന്ധി കോളേജ്, ഇരിട്ടി  
(നാക് 'എ' ഗ്രേഡ്)

(Accredited by NAAC with 'A' Grade)

IRITTY, KEEZHUR P.O., KANNUR DT., KERALA-670703

Tel : 0490 - 2491666, 2983866

E-mail: mgcollege.ac.in@gmail.com

Website: www.mgcollege.ac.in

### HAND BOOK & CALENDAR 2023 - 2024

Name : .....

Roll No. : ..... Class: .....

Admn. No : .....

Date of Birth : .....

Blood Group : .....

Resi. Address : .....

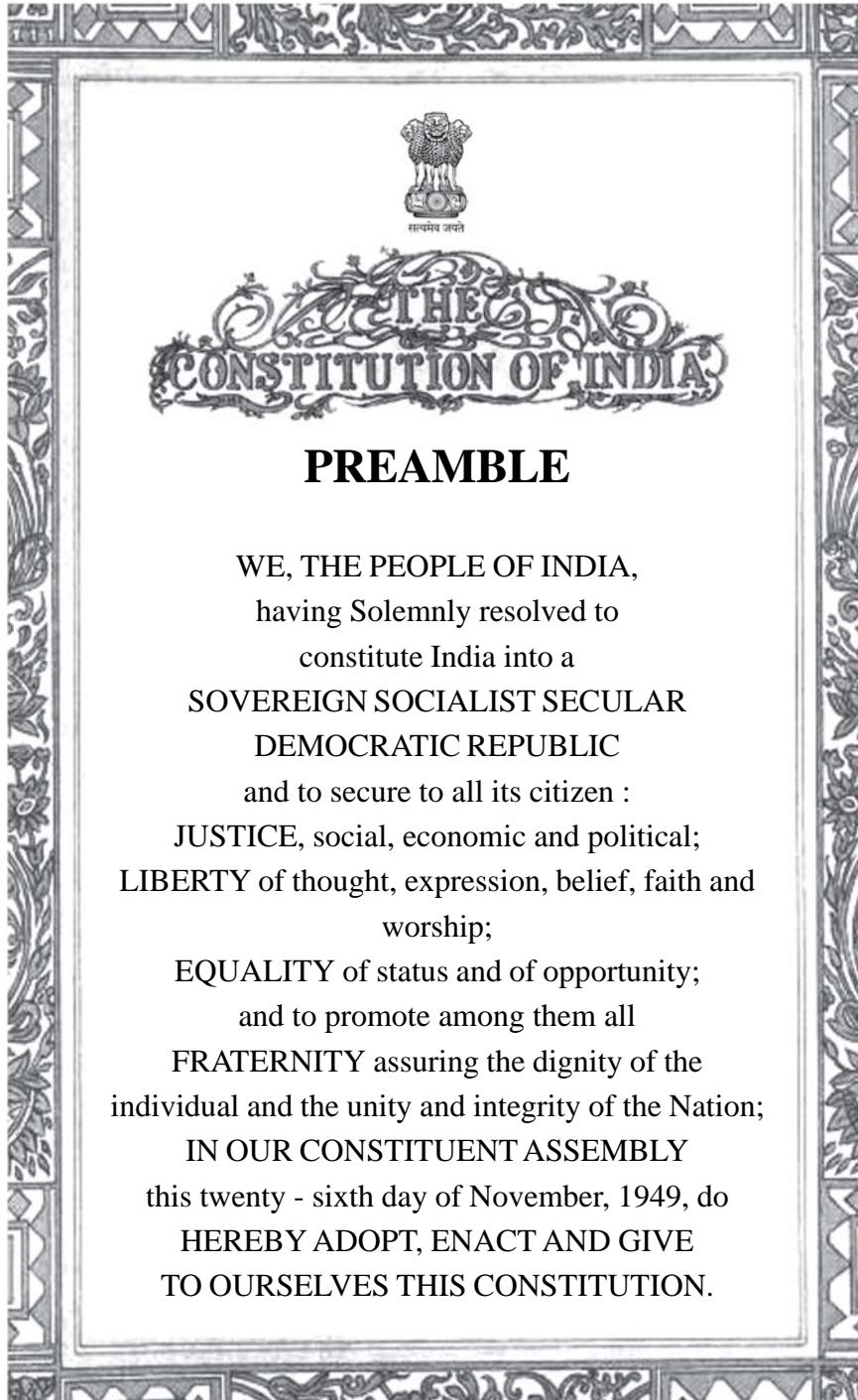
Telephone No. : .....

Name of Parent/Guardian : .....

Occupation & Address : .....

E-mail Id : .....

Name of Tutor : .....



## FORMAT OF APPLICATION FOR TRANSFER AND CONDUCT CERTIFICATES

1. Name of the Student :
2. Admission No :
3. Class & Class No. with the year  
of Study :
4. Whether fee-paying or concession  
holder :
5. Whether the student was in receipt  
of any Scholarship :
6. Name of the examination student  
Who appeared through the College. Give  
Reg. No., Month , Year of  
Examination :
7. Whether Passed or Failed :
8. Date of leaving the College :
9. Signature of the Applicant with date :
10. Recommendation of the H.O.D / Tutor :

### NO DUES CERTIFICATE

1. Office :
2. Library :
3. Physical Education :
4. Physics :
5. Computer Science :

## FORM OF APPLICATION FOR LEAVE

Name of Student :  
Roll No. & Class :  
Date of Leave (From.....to) :  
Reason :  
Signature of student with Date :  
Signature of Guardian :  
Recommendation of Tutor :  
Order of the Principal :  
Note: Medical Certificate to be produced if leave of absence exceeds 5 consecutive days

## APPLICATION FORM FOR ISSUE OF COURSE CERTIFICATE/MARKLIST

Name of Student :  
Roll No & Class :  
Purpose :  
Date of return of the Mark :  
List to the Office after use :  
Signature with date :

*Order of the Principal*

## ACKNOWLEDGEMENT

Received S.S.L.C/P.D.C Mark List /Course Certificate :  
Initial of the Clerk      Signature of Student with date :

## M G COLLEGE

### A SHORT PROFILE

Mahatma Gandhi College, Iritty, founded by Iritty Educational Society, is the realization of a long cherished dream of the hard working and enterprising people of this region. As there was no institution for higher studies near the locality, enterprising people with a vision formed Iritty Educational Society in 1982 and sought the permission of Calicut University and the Kerala Government to start a new aided college. The society purchased around 17 acres of land at Keezhurkunnu, 4 Km away from Iritty, in between Mattannur and Iritty near Thalassery-Mysore State Highway as the permanent site for the proposed college. The site is noted for its scenic beauty, easy accessibility and calm atmosphere needed for scholarly pursuits. The tranquil atmosphere that envelops the region makes it an ideal spot for scholarly aspirants. The college started functioning on 13<sup>th</sup> July 1995. Initially, the college was affiliated with Calicut University. Presently the college is affiliated to Kannur University. The college is accredited with 'A' grade by NAAC in 2016.

Prof. M. P. Lakshmanan was the founder Principal of the College. Prof. M. A. H. Khan took over the mantle from him in 2000. After his retirement in March 2003, Dr. Mathew. M. J assumed office as Principal. After the service of 15 years as Principal, he retired in 2018. Dr. Meera. M, had been in charge of Principal from April 2018 to May 2019. Then Dr. Ajitha.V took over as the Principal of the college from May 2019 till her retirement in May 2022. Now Dr. Shijo. M. Joseph is in charge of Principal and Sri. C.V. Joseph is the Manager of the College.

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### MAHATMA GANDHI COLLEGE, IRITTY

#### FORM OF APPLICATION FOR LEAVE

(PARTICIPATION IN COLLEGE-APPROVED PROGRAMS)

(To be submitted in duplicate\* within one week of the Date of Leave)

Name of Student	
Roll No. & Class	
Date(s) of Leave (Specify FN/AN if apply for half day leave)	
Reason	Attending College Approved Program (Specify the Program)
Total No. of Leave (Including this) availed in . Connection with various college approved Programmes	
Signature of the Student with Date	
Recommendation of the faculty member who is in charge of the approved programme	Name & Signature (with date)
Verification by Tutor	Name & Signature (with date)
Forwarding by the Head of the Dept.	Name & Signature (with date)
Order by Principal	

\*One copy to be kept at the college office and the other in the concerned department.

### May 2024

Date	Days of the week	Particulars
1	Mon	May Day
2	Tue	
3	Wed	
4	Thur	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thur	
12	Fri	
13	Sat	Second Saturday
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thur	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thur	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

### MANAGING COUNCIL

1. Sri.Chandran Thillenkeri	President,Iritty Education Society & Manager of the College	95264 82088
2. Sri. Y. Y. Mathai	General Secretary	94478 66293
3. Sri. Sathyan Kommeri	Treasurer	94476 90523
4. Sri. C. S. Sebastian	Vice President	85474 50582
5. Sri. Jaison Karakkattu	Vice President	89219 72532
6. Sri. K. Valsaraj	Secretary	94473 92200
7. Sri. Benny Thomas	Secretary	94475 48556

Name of Principal	From	To
Prof. M. P. Lakshmanan	1995	2000
Prof. M. A. H. Khan	2000	2003
Dr. M. J. Mathew	2003	2018
Dr. Meera. M (in-charge)	2018	2019
Dr. Ajitha. V	2019	2022
Dr. Shijo. M Joseph (in-charge)	2022	2023
Dr. Swarupa. R	2023	

## OUR VISION

To be a Centre of excellence that aims at the evolution of the students into physically fit, intellectually competent, and socially committed citizens.

## OUR MISSION

To attain academic excellence and be an accessible institution that imparts quality education to aspiring students.

## SPECIFIC OBJECTIVES

1. Highest percentage in University results.
2. Getting students admitted to national-level institutions for higher studies.
3. Evaluation of students' abilities and implementation of suitable remedial measures.
4. Activities and programs to help the weak and the disabled in society.

## MOTTO

*“Excellence In Learning  
Commitment to Society”*

## April 2024

Date	Days of the week	Particulars
1	Mon	
2	Tue	
3	Wed	
4	Thur	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	Eid-al-Fitr
11	Thur	
12	Fri	
13	Sat	Second Saturday
14	Sun	Vishu
15	Mon	
16	Tue	
17	Wed	
18	Thur	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thur	
26	Fri	
27	Sat	
28	Sun	
29	Mon	
30	Tue	

### March 2024

Date	Days of the week	Particulars
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thur	
8	Fri	Sivaratri
9	Sat	Second Saturday
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thur	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thur	
22	Fri	
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	
28	Thur	Maundy Thursday
29	Fri	Good Friday
30	Sat	
31	Sun	

### EMBLEM



The emblem of M G College is made up of a meaningful configuration comprising a Mahatma Gandhi encircled by sheaves of corn on both sides indicating vitality and growth and the clarion call of Gandhian vision of life pointing to the inseparable connection between words and action 'My life is my Message. The specific motto of M G College also forms part of the emblem – 'Excellence in learning and commitment to society'. The emblem is a pointer to the mission it pursues.

### COLLEGE SONG

The college song invokes the expression of consciousness so that harmony, love, and knowledge allied with exalted awareness spring up in mind leading to the evolution of human beings transcending the narrowness of caste and creed. IT envisages the mode of existence where words embody the light of knowledge and actions imbibe the spirit of compassion in life so that human beings have the healing touch in moments of distress and gloom. It is written by Sri. Pramod Vellachal and music is given by Sri. Dileep Kumar.

## PIONEERS OF IMPERIAL SUCCESS

Name	Class	Year	Rank
Nisha A.P	B.Com	2001	I
Maneesh Mathew	B.Sc. Physics	2002	III
Rajesh K. V	B.Sc. Comp. Sc.	2003	I
Dayana A. C	B.Sc. Comp. Sc.	2003	II
Jisha C.M	B.Sc. Comp. Sc.	2003	III
Jisha Sebastian	B. Com	2004	I
Sajina P. K	B.Sc. Comp. Sc.	2004	I
Sunitha P. S	B.Sc. Physics	2004	II
Roopasree A	B.Sc. Comp. Sc.	2004	III
Nisha K. P	B.Sc. Maths	2004	III
Vimal Thomas	B. Sc. Physics	2005	I
Priyanka C	B.Sc. Physics	2005	II
Shabeer. K	B. Com	2005	II
Dhanya M. P	B.Sc. Physics	2005	III
Ausustine Nice Jam	B.Sc. Comp. Sc.	2005	III
Haseena. C	B.Sc. Maths	2005	III
Joyce Jose	B.Com	2006	II
Sheena T. P	B.Sc. Comp.Sc.	2006	I
Reena.K	B.Sc. Comp. Sc.	2006	II
Remya E. G	B. Sc. Comp. Sc.	2006	III
Kadeeja P. K	B.Com.	2007	II
Jafseena	B.Sc. Maths	2008	I
Sumesh A	B.Sc. Comp. Sc.	2008	II
Priyanka Mathew	B.Sc. Physics	2008	I
Hafsath C. P	B.Sc. Maths	2009	I
Jilna Mohan	B.Sc. Physics	2009	II
Neethu A	B.Sc. Comp. Sc.	2009	II
Sreejima. K	B.Com.	2009	II
Vikram Kamaljith	B.Sc. Physics	2009	III
Rony P. Mathew	B.Com.	2009	III
Kishore Krishnan	B.Sc. Comp. Sc.	2009	III
Riswana. N. K	B.Sc. Comp. Sc.	2010	III
Sarath Manoharan	B.Sc. Comp. Sc.	2010	III

## February 2023

Date	Days of the week	Particulars
1	Thur	
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thur	
9	Fri	
10	Sat	Second Saturday
11	Sun	
12	Mon	
13	Tue	
14	Wed	
15	Thur	
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thur	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	
29	Thur	



**January 2024**

Date	Days of the week	Particulars
1	Mon	
2	Tue	Mannam Jayanthi
3	Wed	
4	Thur	
5	Fri	
6	Sat	
7	Sun	
8	Mon	
9	Tue	
10	Wed	
11	Thur	
12	Fri	
13	Sat	Second Saturday
14	Sun	
15	Mon	
16	Tue	
17	Wed	
18	Thur	
19	Fri	
20	Sat	
21	Sun	
22	Mon	
23	Tue	
24	Wed	
25	Thur	
26	Fri	Republic Day
27	Sat	
28	Sun	
29	Mon	
30	Tue	
31	Wed	

Rasheeda Parayil	B.Sc. Maths	2010	III
Priyanka. M	B. Com	2010	III
Sruthi Sreedharan	M.Sc. Maths	2011	III
Vijesh A P	B.Sc. Comp.Sc.	2011	I
Anjali M K	B.Sc. Comp.Sc.	2011	II
Neethu P K	B. Sc. Comp.Sc.	2012	I
Preethi Nair	M. Sc. Maths	2014	I
Jaismol Sebastian	M. Sc. Maths	2014	III
Cynla Cyril	B. Sc. Physics	2014	II
Athira K V	B. Sc. Comp.Sc.	2014	II
Nipun Chandran V M	B. Sc. Physics	2015	I
Shinsha E	B.Sc. Comp.Sc.	2015	I
Dilsha M	B.Sc. Comp.Sc.	2015	II
Gokul V I	B.Sc. Physics.	2016	I
Ambili K	M.Sc. Maths	2017	I
Anusree M	M.Sc. Maths	2017	II
Sneha P Sebastian	M.Sc. Maths	2017	IV
Athira Sagar	M.Sc. Maths	2017	V
			I
			I
Maneesha J	B.Sc. Comp. Sc.	2018	I
Arya Rose Thomas	B.Sc. Physics	2018	I
Drisya P	B.Sc. Comp. Sc.	2018	II
Anusree P	B. Com	2018	II
Anusree P	B. Com	2018	III
Anusree A. C	B. Sc. Physics	2018	III
Ramseena T K	B. Sc. Comp. Sc.	2019	I
Arshitha Mathew	B. Sc. Physics	2019	I
Aswathi Damodaran	B. Sc. Physics	2019	II
Sahala. K. P	B. Sc. Comp. Sc.	2019	IV
Ashitha O M	B. Sc. Comp. Sc.	2020	I
Ram Manohar	B. Sc. Physics	2021	I
Ashna K B	B. Sc. Maths	2021	II
Akhila Aneesh K K	M. Sc. Maths	2021	I
Hiran Das P	M. Sc. Maths	2021	II

### College Toppers 2018

Maneesha J	B Sc Computer Science	A+ (8.39)
Anusree P	B Com	A+ (9.098)
Arya Rose Thomas	B Sc Physics	A+ (9.597)
Maneesha Babu	B Sc Maths	A+ (9.164)
Anju E S	B B A	A (8.823)
Neena P M	M Sc Maths	A (9.22)
Aparna K	M Com	A (8.24)

### College Toppers 2019

Rameesa T K	B Sc Computer Science	A (8.953)
Stephy Thomas	B Com	A+ (9)
Aswathi Damodaran	B Sc Physics	A+ (9.663)
Athira Abraham	B Sc Maths	A+ (9.3)
Adithya K	B B A	B (7.979)
Anil M V	M Sc Maths	A (9.79)
Sruthi N	M Com	A (8.71)

### College Toppers 2020

Ashitha. O.M	B.Sc. Computer Science	A (8.978)
Vaishnavi. C. M	B. Com	A (8.728)
Sandra Maria	B.Sc. Physics	A+ (9.591)
Delna. P. T	B Sc. Mathematics	A+ (9.563)
Anamika. P. V	B.B.A	A (8.465)
Athulya K	M. Sc. Mathematics	A+ (9.945)
Anusree. P	M. Com	A (8.667)

### December 2023

Date	Days of the week	Particulars
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	
7	Thur	
8	Fri	
9	Sat	Second Saturday
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thur	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thur	
22	Fri	
23	Sat	
24	Sun	
25	Mon	Christmas
26	Tue	
27	Wed	
28	Thur	
29	Fri	
30	Sat	
31	Sun	

### November 2023

Date	Days of the week	Particulars
1	Wed	
2	Thur	
3	Fri	
4	Sat	
5	Sun	
6	Mon	
7	Tue	
8	Wed	
9	Thur	
10	Fri	
11	Sat	Second Saturday
12	Sun	
13	Mon	
14	Tue	
15	Wed	
16	Thur	
17	Fri	
18	Sat	
19	Sun	
20	Mon	
21	Tue	
22	Wed	
23	Thur	
24	Fri	
25	Sat	
26	Sun	
27	Mon	
28	Tue	
29	Wed	
30	Thur	

### College Toppers 2021

Sreevishnupriya. M	B.Sc. Computer Science	A (8.978)
Anna Jemimah	B. Com	A+ (9.328)
Ram Manohar	B. Sc. Physics	A+ (9.681)
Ashna. K.B	B,Sc. Maths	A+ (9.57)
Anusree. K	B.B.A	A (8.559)
Akhila Aneesh. K.K	M. Sc. Maths	A+ (9.840)
Sneha. C	M. Com	A+ (9.045)

### TRACK RECORD 2022

Farhana Musthafa M	B. Sc. Comp. Sc.	A+ (9.391)	I Rank
Anagha V	B. Sc. Comp. Sc.	A+ (9.062)	
Athul. P	B. Com	A (8.977)	
Soorya Vinod. R.K	B. Sc. Physics	A+ (9.828)	
			II Rank
Aathulya v	B.Sc .MATHS	A+ (9.451)	
Anu K M	B B A	A (8.925)	
Aswath. K	M. Sc. Maths	A+(97.4)	
Vyshnavi. C. M	M. Com	A+ (9.187)	III Rank
Jyothsna. K	M. Com	A+ (9.145)	V Rank

### TRACK RECORD 2023

Adeeba K N	B.Sc Comp.Sc.	A+(96.06)	I Rank
Gokul C	B.Sc Comp.Sc.	A+(92.71)	II Rank
Akash C V	B.Sc Comp.Sc.	A+(91.42)	IV Rank
Nayanthara A	B.Com	A+ (9.553)	
Anaswara K M	B.Com	A+ (9.319)	
Athulya K	B.Com	A+ (9.292)	

Sreya A P K	B.Sc. Physics	A+ (9.617)	III Rank
Aiswarya K	B.Sc. Mathematics	A+ (9.66)	
U Varada	B.Sc. Mathematics	A+ (9.58)	
Abhishek Ajith P P	BBA	A+ (9.388)	I Rank
Shahala Sulthana	M.Sc Mathematics	A+ (9.145)	
Justy Shaju	M.Com	A (8.552)	
Alanta George	M.Com	A (8.486)	
Edison Johny	B.Sc. Chemistry	A+ (9.118)	
Georgeena Sebastian	B.Sc. Chemistry	A (8.518)	

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### PERCENTAGE OF PASS

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<b>B. Sc. Computer Science</b>	-	<b>61%</b>
<b>B. Com</b>	-	<b>72.8%</b>
<b>B. Sc. Physics</b>	-	<b>93%</b>
<b>B. Sc. Mathematics</b>	-	<b>85.3%</b>
<b>B.B.A</b>	-	<b>62.5%</b>
<b>M. Sc. Mathematics</b>	-	<b>80%</b>
<b>M. Com</b>	-	<b>92%</b>

### October 2023

Date	Days of the week	Particulars
1	Sun	
2	Mon	Gandhi jayanthi
3	Tue	
4	Wed	
5	Thur	
6	Fri	
7	Sat	
8	Sun	
9	Mon	
10	Tue	
11	Wed	
12	Thur	
13	Fri	
14	Sat	Second Saturday
15	Sun	
16	Mon	
17	Tue	
18	Wed	
19	Thur	
20	Fri	
21	Sat	
22	Sun	
23	Mon	Mahanavami
24	Tue	Vijayadasami
25	Wed	
26	Thur	
27	Fri	
28	Sat	
29	Sun	
30	Mon	
31	Tue	

### September 2023

Date	Days of the week	Particulars
1	Fri	
2	Sat	
3	Sun	
4	Mon	
5	Tue	
6	Wed	Sreekrishna Jayanthi
7	Thur	
8	Fri	
9	Sat	Second Saturday
10	Sun	
11	Mon	
12	Tue	
13	Wed	
14	Thur	
15	Fri	
16	Sat	
17	Sun	
18	Mon	
19	Tue	
20	Wed	
21	Thur	
22	Fri	Sree Narayana Guru Samadhi
23	Sat	
24	Sun	
25	Mon	
26	Tue	
27	Wed	Nabi Dinam
28	Thur	
29	Fri	
30	Sat	

### Students who have qualified for higher courses through National Level Entrance Examinations.

Amal P	-	IIT JAM, AIR 631, Got Admission at IIT Tirupati
Amal Joseph	-	AIR 2021, CUSAT Entrance
Aishwarya K	-	2 <sup>nd</sup> Rank, Kannur University Entrance Exam
Anusha K	-	4 <sup>th</sup> Rank, Kannur University Entrance Exam
Christy Jiji	-	IIT JAM, Studying M.Sc. Physics of NIT Jaipur
Nidhin P	-	CUSAT, Studying M.Sc. Geophysics
Devananda Pradeep	-	CUSAT, Studying M.Sc. Geophysics
Jyothika K	-	Studying M.Sc. Physics, Central University of Kerala
Edison Johny	-	Qualified JAM
Muhammad Azhar	-	Qualified JAM
Muhammad Sinan M	-	Qualified CUET
Abhishek Ajith P P	-	CMAT
Anusree C A	-	CMAT
Muhammad Sinan K P	-	Qualified CAT
Muhammad Thariq	-	Qualified CAT

**August 2023**

Date	Days of the week	Particulars
1	Tue	
2	Wed	
3	Thur	
4	Fri	
5	Sat	
6	Sun	
7	Mon	
8	Tue	
9	Wed	
10	Thur	
11	Fri	
12	Sat	Second Saturday
13	Sun	
14	Mon	
15	Tue	Independence Day
16	Wed	
17	Thur	
18	Fri	
19	Sat	
20	Sun	
21	Mon	
22	Tue	
23	Wed	
24	Thur	
25	Fri	
26	Sat	
27	Sun	
28	Mon	
29	Tue	Onam
30	Wed	
31	Thur	Sree Narayana Guru Jayanthi

**Students who got placement offers  
from various companies**

Arjun Das	-	Wipro
Gokul C	-	Wipro
Akash C V	-	Glow Touch Technologies
Abhinand S K	-	Best Confidence Marine LLC, Dubai Maritime City UAE
Akshay C	-	Legendary Distributors Pvt. Ltd

### July 2023

Date	Days of the week	Particulars
1	Sat	
2	Sun	
3	Mon	
4	Tue	
5	Wed	
6	Thur	
7	Fri	
8	Sat	Second Saturday
9	Sun	
10	Mon	
11	Tue	
12	Wed	
13	Thur	
14	Fri	
15	Sat	
16	Sun	
17	Mon	Karkidaka Vavu
18	Tue	
19	Wed	
20	Thur	
21	Fri	
22	Sat	
23	Sun	
24	Mon	
25	Tue	
26	Wed	
27	Thur	
28	Fri	Muharam
29	Sat	
30	Sun	
31	Mon	

### COLLEGE EVENTS 2022-23

- Seminars on various subjects were organized under the auspices of different departments during the year.
- Many faculty members participated in refresher/orientation programmes.
- Many faculty members participated and presented papers in various national/international conferences/workshops/seminars.
- Many students who passed out from college were admitted to various nationally acclaimed institutions for higher studies.
- Students from various departments participated and bagged prizes in inter-collegiate /state-level quiz completions, debates, etc.
- Many faculty members have been selected and continue to serve as members of various academic and professional bodies of various universities.
- College sports team actively participated and made remarkable achievements in various inter-collegiate and university-

ipated in  
University Arts Festival.

### COURSES OF STUDY

#### P. G. Programmes (Four Semesters)

##### 1. M.Sc. Mathematics

List of Papers (MSc Mathematics Programme)	
Semester	Course Title
I	Abstract Algebra
	Linear Algebra

I	Real Analysis
	Topolory
	Ordinary Differential Equations
II	Advanced Abstract Algebra
	Measure Theory
	Advanced Real Analysis
	Advanced Topology
	PDE and Integral Equations
III	Functional Analysis
	Complex Analysis
	Differential Geometry
	Elective Course 1
	Open Elective Course 1
IV	Operator Theory
	Complex Function Theory
	Elective Course 1
	Project / Dissertation
	Comprehensive Viva - Voce

**1. M. Com Finance**

Semester	Course Title
I	Business Environment
	Quantitative Techniques & Operations Research
	Human Resource Management
	Advanced Financial Accounting
	International Business
II	Research Methodology
	Advanced Cost & Management Accounting
	Financial Management
	Strategic Management
III	Organisational Behaviour
	Advanced Corporate Accounting
	Security Analysis & Portfolio Management

## ACADEMIC CALENDAR 2023-24

June 2023

Date	Days of the week	Particulars
1	Thur	
2	Fri	
3	Sat	
4	Sun	
5	Mon	
6	Tue	
7	Wed	
8	Thur	
9	Fri	
10	Sat	Second Saturday
11	Sun	
12	Mon	
13	Tue	
14	Wed	
15	Thur	
16	Fri	
17	Sat	
18	Sun	
19	Mon	
20	Tue	
21	Wed	
22	Thur	
23	Fri	
24	Sat	
25	Sun	
26	Mon	
27	Tue	
28	Wed	Bacreed
29	Thur	
30	Fri	



<b>Post Graduate (Affiliated College)</b>									
Semester/ Admission	Common Cement of Semester	Date of Notification of end semester examination	Tentative date of commence- ment of examination	Tentative date of conclusion of examination	Practical Examination		End of semester	Publication of Exam Result*	
					Date of commencement	Date of conclusion			
1/2023	01/08/2023	19/09/2023	13/12/2023	22/12/2023	01/12/2023	07/12/2023	22/12/2023	07/02/2024	
2/2023	01/01/2024	19/03/2024	24/04/2024	06/05/2024	08/05/2024	16/05/2024	06/05/2024	19/06/2024	
03/2022	26/06/2023	03/08/2023	15/11/2023	24/11/2023	06/11/2023	10/11/2023	24/11/2023	24/01/2024	
04/2022	27/11/2023	12/03/2024	01/04/2024	11/04/2024	17/04/2024	30/04/2024	11/04/2024	20/05/2024	

III	Advanced Corporate Accounting
	Security Analysis & Portfolio Management
	GST & Indirect Tax
	Marketing Management
	Open Course
IV	Financial System
	Corporate Tax Planning & Management
	Derivative & Risk Management
	Strategic Financial Management
	Project Work
Comprehensive Viva Voce	

### U. G. Programmes (Six Semesters)

- 1. B. Sc. Computer Science (Core)**  
Mathematics and Statistics (Complementary)

Semester	Course Title
I	Common Course – English I Communicative English
	Common Course – English II Readings on Kerala
	Common Course – Additional Language I (Hindi / Malayalam)
	Core Course I –Introduction to C Programming
	Core Course III –Lab 1: C Programming
	Complementary Elective I – Mathematics
	Mathematics For Computer Science I
	Complementary Elective II – Statistics
	Basic Statistics
II	Common Course – English III
	Readings on Life and Nature
	Common Course – English IV
	Readings on Gender
	Common Course – Additional Language II (Hindi / Malayalam)
Core Course II Advanced C Programming	

	Core Course III –Lab 1: C Programming
	Complementary Elective I – Mathematics
	Mathematics For Computer Science II
	Complementary Elective II Statistics
	Probability Theory and Random Variables
III	General Awareness Course I –Programming in C++
	General Awareness Course II –Database Management System
	Core Course IV –Data Structures
	Core Course VI –Lab II: Data Structures Using C++
	Core Course VII –Lab III: Database Management System
	Complementary Elective I – Mathematics- CS:Mathematics For Computer Science III
	Complementary Elective II Statistic - Probability Distributions
IV	General Awareness Course III –Digital Electronics
	General Awareness Course IV –Operating Systems
	Core Course V –Software Engineering
	Core Course VI –Lab II: Data Structures Using C++
	Core Course VII –Lab III: Database Management System
	Complementary Elective I – Mathematics Mathematics for Computer Science IV
	Complementary Elective II Statistics Statistical Inference
V	Core Course VIII –Web Technology
	Core Course IX –Java Programming
	Core Course X –Computation Using Python
	Core Course XI –Discipline Specific Elective I
	Core Course XVI –Lab IV: Java Programming
	Core Course XVII –Lab V: Web Technology and Python Programming
	General Elective Course

## KANNUR UNIVERSITY

### ACADEMIC CUM EXAMINATION CALENDAR FOR UNDERGRADUATE, POST

#### GRADUATE PROGRAMMES IN AFFILIATED COLLEGES DURING

#### 2023-24 ACADEMIC YEAR

Semester/ Admission	Common Cement of Semester	Date of Notification of end semester examination	Tentative date of commence- ment of examination	Tentative date of conclusion of examination	Practical Examination		End of semester	Publication of Exam Result*
					Date of commencement	Date of conclusion		
1/2003	24/07/2023	03/10/2023	05/12/2023	22/12/2023	22/11/2023	28/11/2023	22/12/2023	03/02/2024
2/2023	01/01/2024	12/03/2024	23/04/2024	13/05/2024	08/04/2024	17/04/2024	13/05/2024	19/06/2024
03/2022	24/07/2023	12/09/2023	14/11/2023	30/11/2023	01/11/2023	07/11/2023	30/11/2023	20/01/2024
04/2022	01/12/2023	05/03/2024	03/04/2024	19/04/2024	18/03/2024	28/03/2024	19/04/2024	30/05/2024
05/2021	01/06/2023	19/07/2023	10/10/2023	26/10/2023	27/09/2023	04/10/2023	26/10/2023	08/01/2024
06/2021	01/11/2023	03/01/2024	13/03/2024	30/03/2024	26/02/2024	08/03/2024	30/03/2024	17/05/2024

<b>IV. INFRASTRUCTURE</b>	
<b>CONVENER – DR. MEERA M</b>	
1.	Sri. Sebin George
2.	Sri. Sathianandan N
3.	Sri. Satheesan P K
4.	Sri. Jayaprakash K
<b>V. STUDENT SUPPORT</b>	
<b>CONVENER – DR. SHIJO M JOSEPH</b>	
1.	Mrs. Haseena C
2.	Sri. Rajeesh E
3.	Mrs. PriyaNKA p
4.	Mrs. Mini John M J
5.	Sri. Sunil Kumar K M
<b>VI. GOVERNANCE, LEADERSHIP, MANAGEMENT</b>	
<b>CONVENER – DR. SWARUPA R</b>	
1.	Cap (Dr.) Jithesh K
2.	Mrs. Anupama M
3.	Sri. Prakasan P
<b>VII. BEST PRACTICE</b>	
<b>CONVENER – DR. SHEEJA NAROTH</b>	
1.	Dr. Reshma P K
2.	Mrs. Vidhya T M
3.	Dr. Nisa M
4.	Mrs. Haseena C
5.	Sri. Pavithran K V

	Core Course XII –Computer Networks
	Core Course XIII –Compiler Design
	Core Course XIV –Computer Organization
	Core Course XV - Discipline Specific Elective II
	Core Course XVI –Lab IV: Java Programming
	Core Course XVII –Lab V: Web Technology and Python Programming
	Core Course XVIII –Project

## 2. B. Sc. Mathematics (Core)

**Statistics & Computer Science** (Complementary)

### List of Papers (BSc Mathematics Programme)

Semester	Course Title
I	English Common Course I
	English Common Course II
	Additional Common Course I (Hindi/Malayalam)
	Set Theory, Differential Calculus and Numerical Methods
	Complementary Elective I (Statistics I)
	Complementary Elective II (Computer ScienceI)
II	English Common Course III
	English Common Course IV
	Additional Common Course II (Hindi/Malayalam)
	Integral Calculus and Logic
	Complementary Elective I (Statistics II)

III	Complementary Elective II (Computer Science II)
	English Common Course V
	Additional Common Course III (Hindi/Malayalam)
	Analytic Geometry and Applications of Derivatives
	Complementary Elective I (Statistics III)
	Complementary Elective II (Computer Science III)
IV	English Common Course VI
	Additional Common Course IV (Hindi/Malayalam)
	Number Theory and Applications of Integrals
	Complementary Elective I (Statistics IV)
	Complementary Elective II (Computer Science IV)
V	Set Theory, Theory of Equations and Complex Numbers
	Real Analysis I
	Abstract Algebra
	Differential Equations and Laplace Transforms
	Vector Calculus
	Generic Elective Course
VI	Real Analysis II
	Complex Analysis
	Numerical Methods, Fourier Series and Partial Differential Equations
	Linear Algebra
	Discipline Specific Elective – Graph Theory
	Project

**1. B. Sc. Physics (Core)**

Mathematics & Computer Science (Complementary)

<b>IQAC</b>	
<b>COORDINATOR – SRI. PRAMOD KUMAR K V</b>	
<b>I. CURRICULAR ASPECTS</b>	
<b>CONVENER - DR. REJI PAIKKATTU</b>	
<b>SL. NO.</b>	<b>Members</b>
1	Mrs. Geetha C
2	Mrs. Maya P V
3	Sri. Muhammed Thayyib K
4	Mrs. Greeshma A
<b>II. TEACHING LEARNING</b>	
<b>CONVENER – MRS. SANDHYA C V</b>	
1.	Dr. Bijumon R
2.	Mrs. Suma P C
3.	Mrs. Hima K
4.	Dr. Reshma P K
<b>III. RESEARCH, CONSULTANCY, EXCLUSION</b>	
<b>CONVENER – DR. ANEESH KUMAR K</b>	
1.	Mrs. Jimily Manual
2.	Dr. Rehin K R
3.	Dr. Jayasagar Adiyeri

<b>Coordinators and Respective Committees</b>			
	<b>Faculty</b>	<b>Coordinator</b>	
1	Dr.Meera M	Library Committee	
2	Dr.Sheeja Naroth	Admission Committee	Folklore Club
3	Dr.Reji Paikkattu	Book Club	
4	Ms.Sandhya C V	Academic Committee	Secretary, College Council
5	Dr. Shijo M Joseph	Career oriented Programmes/ Addon Courses	Internal Auditing Committee
6	Dr.Aneesh Kumar K	Research Council ASAP& Continuing Education	Planning and Utilization Admission Nodal Officer
7	Sri.Pramod Kumar K V	IQAC,	RUSA Monitoring
8	Dr.Bijumon R	Website Committee	PK Muraleedharan Memorial trust
9	Capt.(Dr).Jithesh K	NCC	Discipline Committee
10	Ms.Sapna P	Internal Grievances Redressal Cell	
11	Sri.Rejeesh E	P.O NSSUnitNo30	
12	Ms. Anupama M	P.O NSSUnitNo63 Board of Examinations	StaffSecretary
13	Ms.Haseena C	Time table Committee	Minority Cell
14	Ms.Priyanka P	Bhoomitra Sena (Naturec lub)	
15	Ms.Jimly Manuel	Tutorial Council	Hostel Monitoring Committee
16	Dr.Reshma P K	Women Cell & Anti Sexual Harassment cell	NIRF/AISHE Digitalization Monitoring Committee
17	Dr.Jayasagar Adiyeri	Student Grievance Redressal Cell	
18	Ms.Maya P V	Monitoring Committee for (CBCSS)	
19	Ms.Vidya T M	Info bank, SC/ST Cell	
20	Ms.Geetha C	Tourism Club, Film Club	SSP
21	Ms.Suma P C	ED Club, Store Committee	
22	Dr. Rehin K R	Committees for College Calendar, Handbook , and Teacher'sDiary	
23	Ms.Hima K	Mahatma Gandhi Study Circle	
24	Mr.Sebin George	Career Guidance & Placement cell	Canteen Committee
25	Ms.Greeshma A	Arts Forum	
26	Dr.Nisa.M	Students Welfare & Counselling Cell	Yoga & Stress Management

<b>List of Papers</b>	
<b>Semester</b>	<b>Course Title</b>
I	English Common Course I
	English Common Course II
	Additional Common Course I (Hindi/Malayalam)
	MECHANICS I
	MATHEMATICS FOR PHYSICS I
	INTRODUCTION TO COMPUTERS AND PROGRAMMING
II	English Common Course III
	English Common Course IV
	Additional Common Course II (Hindi/Malayalam)
	MATHEMATICAL PHYSICS AND ERROR ANALYSIS
	MATHEMATICS FOR PHYSICS II
PROGRAMMING IN C	
III	English Common Course V
	Additional Common Course IV (Hindi/Malayalam)
	MECHANICS II
	MATHEMATICS FOR PHYSICS III
	WEB TECHNOLOGY WITH DATA BASE MANAGEMENT SYSTEM
IV	English Common Course VI
	Additional Common Course V (Hindi/Malayalam)
	ELECTRONICS I
	GENERAL PHYSICS PRACTICAL I
	MATHEMATICS FOR PHYSICS IV
	COMPUTATION USING PYTHON
V	LAB 1: PROGRAMMING IN C, WEB PROGRAMMING AND PYTHON PROGRAMMING
	QUANTUM MECHANICS
	ELECTROSTATICS AND MAGNETOSTATICS
	THERMODYNAMICS AND STATISTICAL MECHANICS
	ELECTRONICS II
Open Course	
VI	SOLID STATE PHYSICS AND SPECTROSCOPY
	OPTICS AND PHOTONICS
	NUCLEAR, PARTICLE & ASTROPHYSICS

	ELECTRODYNAMICS AND CIRCUIT THEORY
	MATERIAL SCIENCE
	GENERAL PHYSICS PRACTICAL II*
	ELECTRONICS PRACTICAL III
	Project Report & Viva Voce

1. **B. Sc. Chemistry (Core)**  
Physics & Mathematics (Complementary)

SEMESTER	LIST OF PAPER BSC Chemistry
I	English Common Course I
	English Common Course II
	Additional Common Course I (Malayalam/Hindi)
	Theoretical & Inorganic Chemistry
	Mechanics
	Mathematics for Chemistry I
II	English Common Course III
	English Common Course IV
	Additional Common Course- II(Malayalam/Hindi)
	Analytical and Inorganic chemistry- I
	Core Course , Practical I Volumetric analysis
	Electricity, Magnetism and Thermodynamics
	Mathematics for Chemistry II
III	English Common Course V
	Additional Common Course- III (Malayalam/Hindi)
	Organic Chemistry I
	Optics and Photonics
	Mathematics for Chemistry III
IV	English Common Course VI

Ms. Manjula K. Asst. Professor, Chemistry  
 Ms. Remya R Nambiar Asst. Professor, Management Studies  
 Mr. Soorath K Technical Staff  
 Mr. Sumesh Kumar K V Office Assistant  
 Student Representative Female SC/ST student  
 Student Representative male SC/ST student

**43. Internal Grievances Redressal Cell (igc@mgcollege.ac.in)**

**Objectives:** To address issues and grievances faced by women community of this college and to organize various women empowerment programmes.

Coordinator: **Dr. Sapna P** Asso. Professor, Physics  
 Members: Sri. Rejeesh E Asso. Professor, Comp. Science  
 Ms. Priyanka P Asso. Professor, Mathematics  
 Dr. Jayasagar Adiyeri HoD, PG Dept, Commerce  
 Dr. Nisa M HoD, Physical Education  
 Mr. Santhosh Kumar Head Accountant

**44. Store Committee (stc@mgcollege.ac.in)**

**Objectives:** To monitor the day today and overall functioning of the college store

**Coordinator:** **Ms. Suma P C** Asst. Professor, Commerce  
**Members:** Dr. Bijumon R HoD, P G Dept. Mathematics  
 Ms. Sapna P Asst. Professor, Physics  
 Sri. Rejeesh E Asst. Professor, Computer Sci  
 Dr. Jesna James Asst. Professor, Chemistry  
 Ms. Remya R Nambiar Asst. Professor,  
 Management Studies

**PS: Principal will be the Chairman of all Committees.**

#### 40. Hostel Monitoring Committee(hmc@mgcollege.ac.in)

**Objectives:** To help to function hostel activities in order and improve facilities for the purpose of creating an ideal atmosphere for learning

Coordinator: **Ms. Jimly Manual** Asst. Professor, Mathematics

Members: Dr. Nisa M HoD, Dept. Physical Edn  
 Ms. Sapna P Asst. Professor, Physics  
 Ms Geetha C Asst. Professor, Commerce  
 Ms. Hima K Asst. Professor Management Studies  
 Dr. Jesna James Asst. Professor, Chemistry  
 Ms. Shahina C M Office Assistant  
 Student Representative Female PG  
 Student Representative Female UG

#### 41. Minority Cell (mc@mgcollege.ac.in)

**Objectives:** To uplift marginalized minority students of this college through various programmes and to establish a link between government and various organization for funding and other beneficiary schemes.

Coordinator: **Ms. Haseena C** Asst. Professor, Mathematics

Members: Ms. Jimly Manuel Asst. Professor, Mathematics  
 Mr. Sebin George Asst. Professor, Commerce  
 Ms. Mini John Senior Clerk  
 Ms. Sahina CM Office Assistant  
 Student Representative Female PG  
 Student Representative male UG

#### 42. SC/ST Cell (sct@mgcollege.ac.in)

**Objectives:** To promote marginalized community of this college through various programmes and to establish a link between government and various organization for funding and other beneficiary schemes.

Coordinator: **Ms. Vidya T M** Asst. Professor, Mathematics

Members: Ms. Suma P C Asst. Professor, Commerce

	Additional Common Course- IV (Malayalam/Hindi)
	Organic Chemistry II
	Core Course Practical 2 Inorganic Qualitative Analysis
	Electronics and Modern physics
	Physics Practical
	Mathematics for Chemistry IV
V	Analytical and Inorganic Chemistry-II
	Inorganic Chemistry
	Physical Chemistry-I
	Physical Chemistry-II
	Generic Elective Course
IV	Organic Chemistry-III
	Physical Chemistry-III
	Physical Methods In Chemistry
	Discipline Specific Elective
	Course-Environmental Chemistry
	Core course practicals 3 Gravimetric chemistry
	Core course practicals 4 Organic chemistry
	Core course practicals 5 physical chemistry
	Project and industrial visit

#### 1. B. Com (Core)

Optional Elective Course: Finance

SEMESTER	COURSE TITLE
I	English Common Course I
	English Common Course II
	Additional Common Course I (Hindi /Malayalam)
	Management Concepts & Principles
	Business Statistics & Basic Numerical Skills

II	English Common Course III
	English Common Course IV
	Additional Common Course II (Hindi /Malayalam)
	Functional Applications of Management
	Quantitative techniques for Business Decisions
III	Entrepreneurship Development
	Advanced Accounting
	Financial Management
	Business Regulatory Framework
	Business Economics
IV	General Informatics Skills(T+P)
	Environmental Studies and Disaster Management
	Corporate Accounting
	Investment Management
	Corporate Law and Business Regulations
V	Business Research Methodology
	Income Tax Law and Practice
	Cost Accounting
	Banking Principles and operations
	Goods and service Tax
VI	Open Course
	Financial Markets and Services Management
	Accounting Auditing and Corporate Governance
	Income Tax and GST
	Corporate Tax Planning
	Project

**1. B. B. A (Core)**

Optional Elective Course: Marketing

**Objectives:** Create awareness among the students about the significance of Gandhian thoughts. To inculcate the habit of developing a peaceful atmosphere on the campus through dialogue. To make students proactive volunteers of peace. To help students in developing cordial interpersonal relationships.

Coordinator **Ms. Hima K** Asst Professor, Management Studies

Members Dr. Reshma P K Asst Professor, Computer Sci

Ms Suma P C Asst Professor, Commerce

Dr Sruthilaya Asst. Professor, Physics

Dr. Jesna James Asst Professor, Chemistry

Sri.Sumesh Kumar Office Assistant

Student Representative Male

Student Representative Female

**37. ASAP& Continuing Education Centre(aces@mgcollege.ac.in)**

**Objectives:** To help students in enhancing their employability quotient and entrepreneurial potential. To promote student participation in college extending the range and level of programmes, aimed to amplify employability and career opportunities.

Coordinator **Dr. Aneesh Kumar K** HoD, Dept Statistics

**38. WWS(wws@mgcollege.ac.in)**

**Objectives:** To give necessary orientation to needy students and prepare them for employment and give them proper guidance, motivation and mental support to identify appropriate areas for higher studies as well as employment.

Coordinator: **Dr. Shijo M Joseph** HoD HoD, Dept. Computer Science

**39. SSP(ssp@mgcollege.ac.in)**

**Objectives:** To impart additional support to students who are in need of additional support in academic affairs.

Coordinator **Ms. Geetha C** Asst. Professor, Commerce



## List of Papers

### 34. Film Club(filmc@mgcollege.ac.in)

**Objectives:** Faced with the growing influence of the mass media, the film club is committed to culturally empower students to understand, appreciate and critically evaluate cinema. Organizes seminars, workshops and quiz contests etc. on cinema, screening of good cinema on the campus.

Coordinator **Ms. Geetha C** Asst. Professor, Commerce  
 Members: Ms. Sapna P Asst. Professor, Physics  
 Sri. Rejeesh E Asst. Professor, Computer Sci  
 Sri. Sebin George Asst. Professor, Commerce  
 Ms. Manjula K. Asst. Professor, Chemistry  
 Sri.Robins Thomas Office Assistant  
 Student Representative Male  
 Student Representative Female

### 35. Internal Auditing committee (iac@mgcollege.ac.in )

**Objectives:** Coordinate annual internal auditing in the institution.

Coordinator **Dr. Shijo M. Joseph** Asst. Professor, Comp. Science  
 Members Ms Sandhya C V HoD, Physics  
 Dr. Rehin KR HoD, Management Studies  
 Dr.Nisa M HoD, Physical Edn  
 Ms.Anupama M Asst. Professor, Computer Sci  
 Ms.Maya P V Asst. Professor, Mathematics  
 Dr. Jesna James Asst. Professor, Chemistry  
 Mr.Santhosh Kumar Head Accountant  
 Mr.Sumesh Kumar Office Assistant

### 36. Mahatma Gandhi Study Circle(mgsc@mgcollege.ac.in)

Semester	Course Title
I	English Common Course I
	English Common Course II
	Additional Common Course I (Hindi/Malayalam)
	Principles & Practices of Management
	Statistics for Business Decisions
	Managerial Economics
II	English Common Course III
	English Common Course IV
	Additional Common Course II (Hindi/Malayalam)
	Business Environment
	Entrepreneurship Development
	Quantitative Technique for Business Decisions
III	Numerical Skills
	Personality Development & Communication Skills.
	Financial Accounting
	Marketing Management
	Legal Aspects of Business
IV	Human Resource Management
	Financial Management
	Operations Management
	Industrial Visit & Report
	IT Tools for Business
	Environmental Studies
V	Business Research Methods
	Accounting for Management
	Advertising & Brand Management
	Consumer Behaviour

	Open Course
VI	Organisation Behaviour
	Banking Theory & Practice
	Project Report & Viva Voce
	Retail Management
	Logistics Management

### 1. Certificate Courses

1. GeoGebra and LaTeX offered by P.G. Department of Mathematics
2. Accounting Packages for Tally offered by P. G. Department of Commerce
3. Python Programming offered by the Department of Physics
4. Computer Hardware and Network Engineering offered by the Department of Computer Science
5. Employability Skill Enhancement Course offered by the Department of Management Studies
6. Basic Certificate Course in Yoga offered by the Department of Physical Education

## THE FACULTY

### Principal (in-charge)

Dr. Swarupa R. T: 9447321830  
 (Associate Professor & Head, E: swarupa189@gmail.com  
 Department of Commerce)

### P. G. Department of Mathematics

1. Dr. Bijumon. R T: 7560967926  
 (Associate Professor & Head) E: bijumon.iritty@mgcollege.ac.in

Dr. Manju C K Asst. Professor, Chemistry  
 Sri. Sathianandan N Junior Superintendent

### 32. Digitalization Monitoring Committee(dmc@mgcollege.ac.in)

**Objective:** To monitor and accelerate various digitalization process in the campus. Also ensure green computing and proper e-waste management system in the light of sustainable existence.

Coordinator Dr. Reshma P K Asst. Professor, Computer Sci.  
 Members Dr. Swarupa R HoD, PG Dept. Commerce  
 Dr. Bijumon R HoD, PG Dept. Mathematics  
 Ms. Sandhya C V HoD, Dept. Physics  
 Dr. Rehin K R HoD, Dept. Management Studies  
 Dr. Jesna James Asst Professor, Chemistry  
 Sri. Sathianandan N Junior Superintendent  
 Sri Soorth K Technical Assistant  
 Sri Jayapraksh Asst. Librarian

### 33. Tourism Club(tuc@mgcollege.ac.in)

**Objectives:** Tourism Club aims at creating awareness about tourism and its advantages for the development of the state and organize programmes on the campus in association with DTPC and similar organizations.

Coordinator: Ms. Geetha C Asst. Professor, Commerce  
 Members: Dr. Rehin K R HOD, Management Studies  
 Ms. Anupama M Asst. Professor, Computer Sci.  
 Dr. Jayasagar Adiyeri Asst. Professor, Commerce  
 Ms. Maya P V Asst. Professor, Mathematics  
 Dr. Manju C. K. Asst. Professor, Chemistry  
 Sri Padman E Asst. Librarian  
 Student Representative Male  
 Student Representative Female

Ms.Suma P C Asst. Professor, Commerce  
 Ms.Remya R Nambiar Asst.Professor, Management Studies  
 Dr.Jesna James Asst.Professor,Chemistry  
 Sri.Sathianandan N JuniorSuperintendent  
 Student Representative Male  
 Student Representative Female

### 30. Canteen Committee(cc@mgcollege.ac.in)

**Objectives:** To monitor the day today and overall functioning of the canteen and to ensure the maintenance of the general discipline in the canteen.

Coordinator **Sri. Sebin George** Asst. Professor, Commerce  
 Members Dr.Rehin K R HoD, Management Studies  
 Ms.SapnaP Asst. Professor, Physics  
 Ms.Haseena C Asst.Professor, Mathematics  
 Sri.Jayaprakash K Asst.Librarian  
 Sri.Robins Thomas Office Assistant  
 StudentRepresentative Male  
 StudentRepresentative Female

### 31. Website Committee(website@mgcollege.ac.in)

**Objectives:** To monitor the functioning and up-gradation of the official website of the college.

Coordinator **Dr. Bijumon R** HoD, P.G Dept. Mathematics  
**Members** Sri.Pramod Kumar K V IQAC Co-ordinator  
 Dr.RejiPaikkattu Asso,Professor, English  
 Capt.(Dr)..JitheshK HoD, Computer Sci Dr.  
 RehinKR HoD, Dept Management Studies  
 Ms.GeethaC Asst.Professor,Commerce

2. Mrs. Haseena. C T: 94955 60791  
 (Assistant Professor) E: haseenac@mgcollege.ac.in  
 3. Mrs. Priyanka. P T: 94966 12490  
 (Assistant Professor) E : priyankapmgc@mgcolle4ge.ac.in  
 4. Mrs. Jimly Manuel T: 94960 97684  
 (Assistant Professor) E: jimlymanuel@mgcollege.ac.in  
 5. Mrs. Maya. P. V T: 99465 44584  
 (Assistant Professor) E: mayamgcmaths@mgcollege.ac.in  
 6. Mrs. Vidya T. M T: 97473 73997  
 (Assistant Professor) E: vidyatm@mgcollege.ac.in  
 7. Mrs. Sneha P. Sebastian T: 9605248959  
 (Assistant Professor on contract) E: snehapsevu@gmail.com  
 8. Ms. Arsheena T: 9961545428  
 (Assistant Professor on contract) E: arsheenanizar@gmail.com

### P. G. Department of Commerce

1. Dr. Jayasagar Adiyeri T: 95392 45274  
 (Assistant Professor) E: mgcjayasagar@mgcollege.ac.in  
 2. Mrs. Geetha. C T: 94959 27990  
 (Assistant Professor) E:geethacommerce@mgcollege.ac.in  
 3. Adv. Dennis Thomas T: 94472 39519  
 (Part-time Lecturer in Law) E: advocatedennisthomas@gmail.com  
 4. Mrs. Suma. P. C T: 97473 75108  
 (Assistant Professor) E:sumapc@mgcollege.ac.in  
 5. Mr. Sebin George T: 94461 11167  
 (Assistant Professor) E: sebingeorge@mgcollege.ac.in  
 6. Mrs. Greeshma. A T: 94464 08524  
 (Assistant Professor) E: greeshma@mgcollege.ac.in  
 7. Ms. Athira M T: 8547653548  
 (Assistant Professor on Contract) E: mathira8289@gmail.com  
 8. Ms. Anusree. N.M. T: 8921211143  
 (Assistant Professor on Contract) E: anuumblathur@gmail.com

## Department of Physics

1. Mrs. Sandhya. C. V                      T: 99959 10560  
(Associate Professor & Head) E: sandhyacv@mgcollege.ac.in
2. Mrs. Sapna. P                              T: 94958 39585  
(Assistant Professor)                      E: sphysics@mgcollege.ac.in
3. Dr. Sruthilaya. M                         T: 94920 62238  
(Assistant Professor on Contract) E: sruthilaya@mgcollege.ac.in
4. Dr. Anil Kumar K. V.                      T: 9895183990  
(Assistant Professor on Contract) E: anilkumarkv86@gmail.com

## Department of Computer Science

1. Capt. Dr. Jithesh. K                        T: 81569 67691  
(Associate professor)                      E: jithu@mgcollege.ac.in
2. Dr. Shijo. M. Joseph                      T: 94474 47985  
(Associate Professor & Head) E: sj@mgcollege.ac.in
3. Mr. Rejeesh. E                             T: 94003 90386  
(Assistant Professor)                      E: rejeesh\_e@mgcollege.ac.in
4. Mrs. Anupama. M                         T: 94975 96116  
(Assistant Professor)                      E: anupama\_m@mgcollege.ac.in
5. Dr. Reshma. P. K                         T: 98477 91975  
(Assistant Professor)                      E: pkreshma@mgcollege.ac.in

## Department of Management Studies

1. Dr. Rehin. K. R                            T: 94463 59576  
(Assistant Professor & Head in-charge) E: rehin@mgcollege.ac.in
2. Mrs. Hima. K                                T: 79024 04525  
(Assistant Professor)                      E: hima@mgcollege.ac.in
3. Ms. Remya. R. Nambiar                    T: 9497724705  
(Assistant Professor on Contract) E : :remyarahavan1994@mgcollege.ac.in

Coordinator **Dr. Nisa M**                      HoD, Physical Education  
**Members:** Sri.Rejeesh E                      Asst.Professor, ComputerSci  
                                 Ms.Sapna P                                      Asst.Professor, Physics  
                                 Ms.Vidya T M                                    Asst. Professor, Mathematics  
                                 Sri.Sebin George                                Asst. Professor, Commerce  
                                 Ms.Remya R Nambiar                          Asst.Professor, Management Studies  
                                 Ms.Shahina C M                                Office Assistant  
                                 Student Representative Male  
                                 Student Representative Female

### **28. P.K Muraleedharan Memorial Trust Programme Committee (pkmmt@mgcollege.ac.in)**

**Objective:** Plan and Co-ordinate the programmes of trust in consultation with trust committee from time to time.

Coordinator **Dr. Bijumon R**                      HoD, P.G Dept. Mathematics  
**Members**    Ms. Haseena C                                    Asst. Professor, Mathematics  
                                 Ms. Priyanka P                                    Asst. Professor, Mathematics  
                                 Ms. Jimly Manuel                                Asst. Professor, Mathematics  
                                 Ms. Maya P V                                      Asst. Professor, Mathematics  
                                 Ms. Vidya T M                                      Asst. Professor, Mathematics

### **29. Career Oriented Programmes/Add on Courses (coac@mgcollege.ac.in)**

**Objectives:** The committee co-ordinates the programmes of add-on courses/career oriented programmes offered in the College, as per the guidelines of the University and UGC.

**Coordinator: Dr. Shijo M Joseph**                      Asso. Professor, Computer Sci  
**Members:** Sri.Rejeesh E                                    Asst. Professor Computer Sci  
                                 Ms.Sapna P    Asst.Professor, Physics

#### 24. National Cadet Corps(NCC) (ncc@mgcollege.ac.in)

**Capt. (Dr.) Jithesh K**, HoD, Computer Science

#### 25. Committees/ for College Calendar & Hand book, Prospectus and Teacher's Diary Unit (cpt@mgcollege.ac.in)

**Objectives:** This committee ensures the modification of College Calendar & Handbook, Prospectus, Teacher's Diary etc. from time to time.

**Coordinator: Dr.Rehin K R** HoD, Management Studies  
**Members:** Ms. Sapna P Asst. Professor, Physics  
Ms.Jimly Manuel Asst.Professor, Mathematics  
Dr.Reshma P K Asst.Professor, Computer Sci  
Ms.Geetha C Asst. Professor, Commerce  
Sri.Satheesan P K Clerk  
Sri.Sumesh Kumar Office Assistant

#### 26. Info Bank (infobank@mgcollege.ac.in)

**Objectives: This committee collects and records the information related to the various programmes conducted by the various departments and clubs and student union.**

Coordinator **Ms. Vidya T M** Asst. Professor, Mathematics  
**Members:** Ms.Sapna P Asst.Professor, Physics  
Sri.Rejeesh E Asst.Professor,Computer Sci  
Sri.Sebin George Asst. Professor, Commerce  
Ms.Manjula K Asst.Professor, Chemistry  
MsRemya R Nambiar Asst.Professor, Management Studies  
Mr.Soorath K Technical Staff

#### 27. Yoga and Stress Management Centre(ysmc@mgcollege.ac.in)

**Objectives:** The centre functions under Physical Education Department. It organizes Yoga and other programmes in order to help students to free their mind from unwanted stress and strain.

4. Ms Sruthi Kumaran K. T: 9526187274  
(Assistant Professor on Contract) E:sruthikumaran@gmail.com

#### Department of Chemistry

1. Dr. Bijumon. R T: 75609 67926  
(Associate Professor & Head in-charge) E: bijumon.iritty@mgcollege.ac.in  
2. Dr. Manju. C. K T: 91764 97838  
(Asst. Professor on Contract) E: joshumanju@gmail.com  
3. Dr.Jesna James T: 97479 38272  
(Asst. Professor on Contract) E: jamesjesna@gmail.com  
4. Mrs. Manjula K. T: 9495890990  
(Asst. Professor on Contract) E: Manjula.sivaraman@gmail.com

#### Department of English

1. Mr. Pramod Kumar. K. V T: 94473 84054  
(Associate Professor & Head) E: pramodkumar@mgcollege.ac.in  
1. Dr. Reji Paikkattu T: 94954 59640  
(Associate Professor) E: rejipaikkattu@mgcollege.ac.in

#### Department of Malayalam

Dr. Sheeja Naroth T: 94953 09793  
(Associate Professor & Head) E: sheejanaroth@mgcollege.ac.in

#### Department of Hindi

Dr. Meera. M T: 94462 67263  
(Associate Professor & Head) E: meerasasidhar@mgcollege.ac.in

## Department of Statistics

Dr. Aneesh Kumar. K                      T: 98477 65133  
(Associate Professor & Head)        E: aneesmgc@mgcollege.ac.in

## Department of Physical Education

Dr. Nisa. M                                      T: 94964 53503  
(Assistant Professor &                      E: nisa@mgcollege.ac.in  
Head in-charge)

### **21. Nature Club (Bhoomithrasena)(bs@mgcollege.ac.in)**

**Objective:** Organize programmes/activities with a view to promote the habit of energy conservation and environment protection and initiate action plan to keep the campus clean and green.

Coordinator **Ms. Priyanka P**                      Asst. Professor, Mathematics  
Members    Dr.NisaM                                      HoD, Dept. Physical Education  
                  Ms.VidyaTM                                      Asst.Professor, Mathematics  
                  Ms.Anupama M.                                      Asst.Professor, ComputerSci  
                  Sri.Sebin George                                      Asst.Professor, Commerce  
                  Dr. Sruthilaya                                      Asst.Professor, Physics  
                  Dr.Jesna James                                      Asst.Professor, Chemistry  
Sri.Padman E                                      Asst.Librarian  
                  Sri.Robins Thomas                                      Office Assistant  
                  Student Representative Male  
                  Student Representative Female

### **22. Folklore Club(fc@mgcollege.ac.in)**

**Objectives:** Folklore Club Functions on the campus with a view to introduce folk art and culture to the Campus. It may function in association with Kerala Folklore Academy.

Coordinator **Dr. Sheeja Naroth**                      HoD, Dept. Malayalam  
Members:    Dr. Meera. M                                      HoD, Dept Hindi  
                  Dr. Rehin K R                                      HoD, Dept Management Studies  
                  Ms. Maya P V                                      Asst..Professor, Mathematics  
                  Student Representative Male  
                  Student Representative Female

### **23. National Service Schemes**

#### **Unit No. 30 (nss--\_30@mgcollege.ac.in)**

**Sri. Rejeesh E**, Asst. Professor, Computer Sci.

Unit No. 63 ( nss\_63@mgcollege.ac.in)

**Ms.Anupama M** , Asst.Professor, Computer Sci

## 19. Women Cell & Anti Sexual Harassment Cell

(wc@mgcollege.ac.in)

**Objectives:** College Women Cell functions with a view to look after the general wellbeing of the Women Folk on the Campus. It organizes different women empowerment programmes. All women staff and students are members of the Cell. It also functions as an Anti-Sexual harassment cell and Women Grievance Redressal Cell.

**Coordinator: Dr.Reshma P K Asst. Professor, Computer Sci**

**Members:** Ms.Sapna P Asst.Professor, Physics  
Ms.Priyanka P Asst. Professor, Mathematics  
Ms.Hima K Asst.Prof., Mngement Studies  
Adv.Dennis Thomas Asst.Professor, Commerce  
SI of Police Iritty  
Dr.Manju C.K Asst.Professor, Chemistry  
Ms.Mini John M J Senior Clerk  
Ms.Shahina C M Office Assistant  
Student Representative Female (PG)  
Student Representative Female (UG)

## 20. Book Club(bc@mgcollege.ac.in)

**Objectives:** Organize programmes to tap the literary talents of students and help them to read and write in a better perspective

**Coordinator Dr. Reji Paikkattu Asso Professor, Dept. English**

**Members:** Dr. Meera M HoD, Dept, Hindi  
Dr. Sheeja N HoD, Dept, Malayalam  
Sri. Pramod Kumar KV HoD, English  
Ms. Haseena C Asst. Professor, Mathematics  
Ms. Suma P C Asst. Professor, Commerce  
Dr. Manju C K Asst. Professor, Chemistry  
Sri. Padman E Asst. Librarian  
Sri. Jayaprakash K Asst. Librarian  
Student Representative Male  
Student Representative Female

## NON TEACHING STAFF

1. Mr. Sathianandan. N T: 9447313130  
Junior Superintendent, E: nsathyanandan@gmail.com  
Governing Body Member,  
Kerala State Higher Education Council.
2. Mr. Santhosh Kumar. V. K T: 99474 02275  
(Head Accountant) E: santhoshbabu1969@gmail.com
3. Mrs. Mini John. M. J T: 97440 08011  
(Senior Clerk) E: minipunnad@gmail.com
4. Mr. Rajesh Kumar. P. V T: 94951 20397  
(Senior Clerk) E: pvrajeshkumar2@gmail.com
5. Mr. Satheesan. P. K T: 94470 82364  
(Clerk HG) E: satheesanpkktba@gmail.com
6. Mr. Prakashan. Patuvilan T: 94470 01303  
(Store Keeper) E: patuvilanprakasan@gmail.com
7. Mr. Padman Edavalath T: 9496703304  
(Store Keeper) E: patuvilanprakasan@gmail.com
8. Mr. Soorath. K T: 9400533884  
(Technical Assistant) E: soorath9400@gmail.com
9. Mr. Favas P.V. T: 9048983848  
(Lab Assistant) E: favasmgc@gmail.com
10. Mr. Ratheesh C. T: 9446667685  
(Office Assistant) E: chodonratheesh@gmail.com
11. Mr. Abin Thomas T:8281077282  
(OfficeAttendant) E: abinthomasreji007@gmail.com
12. Mr. Saneesh K.K. T:9947646126  
(OfficeAttendant) E: saniity@gmail.com

## LIBRARY STAFF

1. Dr. Linsha M T: 9567980573  
(Library Assistant UGC) E: linsha573@gmail.com
2. Mr. Jayaprakashan. K T: 94472 88388  
(Library Assistant) E: jayaprakashkeezhur7@gmail.com
2. Ms. Shahina C. M. T: 9605766179  
(Library Assistant) E: shahinasakkeer01@gmail.com

## LABORATORY STAFF

1. Mr. Robins Thomas T: 97464 88004  
(Lab. Assistant) E: robinsm9746@gmail.com
2. Mr. Sumesh Kumar K T: 95625 68124  
(Lab. Assistant) E: sumeshkumarknr87@gmail.com

- (ii). Makes arrangements for scholarships, Insurance, Health facilities, Students Aid Fund and other welfare schemes for the students in association with competent agencies.
- (iii). Provide counseling facilities to students to overcome stress and problem related personal and academic challenges in life.
- (iv). To facilitate personal guidance and counseling

Coordinator **Dr. Nisa M** Head, Dept of Physical Education

Members: : Dr. Jayasagar Adiyeri HoD, P G Dept. Commerce  
Dr. Rehin K R HoD, Management Studies  
Dr. Reshma P K Asst. Professor, Computer Sci.  
Ms. Jimly Manuel Asst. Professor, Mathematics  
Dr. Sruthilaya M Asst. Professor, Physics  
Dr. Jesna James Asst. Professor, Chemistry  
Sri. Sathianandan N Junior Superintendent  
Ms. Mini John M J Senior Clerk  
Student Representative Male  
Student Representative Female

### 18. Arts Forum(af@mgcollege.ac.in)

**Objectives:** To co-ordinate and promote the activities of Arts Club, in order to tap and encourage the talents in students, organize cultural programmes on the campus, select and prepare students for university festivals etc.

Coordinator: Ms. Greeshma A Asst. Professor, Commerce  
Members Dr. Rehin K R HoD, Management Studies  
Dr. Nisa M HoD, Dept Physical Edn.  
Dr. Reshma PK Asst Professor, Computer Sci  
Ms Jimly Manuel Asst Professor, Mathematics  
Dr. Jesna James Asst. Professor, Chemistry  
Dr. Sruthilaya Asst. Professor, Physics  
Sri. Sathianandan N Junior Superintendent  
Ms. Mini John M.J. Senior Clerk  
Student Representative Male  
Student Representative Female



<b>Members</b>	Dr.Jayasagar Adiyeri	HoD,P.G Dept.of Commerce
	Dr.Rehin K R	HoD, Management Studies
	Ms.Geetha C	Asst.Prof., P G Dept.Commerce
	Ms.Greeshma A	Asst.Prof., P G Dept Commerce
	Student Representative	Male
	Student Representative	Female

#### 16. Career Guidance and Placement Cell (cgpcell@mgcollege.ac.in)

**Objectives:** The Cell caters to the information needs of the students relating to various courses and career opportunities. The main functions of the Cell are:

1. To organize seminars, workshops and coaching classes for competitive exams and soft skill training programmes for the students.
2. To provide career and placement guidance
3. To provide a reference collection of career books.
4. To provide training programme for 'Entry into Service'

Coordinator **Sri. Sebin George** Asst. Professor, Commerce

<b>Members</b>	Dr. Rehin K R	HoD, Management Studies
	Ms. Sapna P	Asst. Professor, Physics
	Sri. Rejeesh E	Asst. Professor, Computer Sci
	Ms. Haseena C	Asst. Professor, Mathematics
	Dr Manju C K	Asst. Professor, Chemistry
	Sri. Jayaprakash K	Asst. Librarian
	Student Representative	Male
	Student Representative	Female

#### 17. Students Welfare & Counseling Cell (swcc@mgcollege.ac.in)

The Cell looks after the general wellbeing of students.

- (i). Monitors various student welfare schemes/programmes and ensures their effective implementation.

### GENERAL DISCIPLINE

1. Be clean and decorous in dress, decent in language and polite in behaviour.
2. Respect your elders and teachers.
3. Courteous behaviour towards students of other sex makes you a true 'Mahatma Gandhian'.
4. Do your best to maintain the peaceful academic atmosphere of the campus.
5. As soon as the prayer bell is heard, pray till the next bell, standing still and observing perfect silence. This is the best way to begin the day's work.
6. Do not disfigure the furniture, windows, doors, and walls with drawings, engravings, and writing.
7. Remember that you are here primarily to study. You don't gain anything and the college is discredited when petty political bickering is carried into the college campus.
8. Transact business in the college office in a manner becoming of college students patiently and politely.
9. Students shall not organize or attend meetings other than official ones on the campus without the permission of the principal.
10. Any damage done to the college property will have to be made good.
11. Ragging is prohibited by law. Students who engage in such activities will be dismissed from the college.
12. Outsiders shall not be permitted to meet students on the college campus without the permission of the principal.

13. Any student or group of students, in the name of strike or agitation cannot prevent the staff or the principal from carrying out the duties. Stringent disciplinary action will be taken against such students.
14. The principal may impose the following punishments where ever necessary.
  - (i) fines
  - (ii) cancellation of attendance
  - (iii) forfeiture of educational concession and scholarships
  - (iv) suspension
  - (v) expulsion
15. students are expected to spend their free hours in the library. They should not loiter along the verandas.
16. Prior permission of the principal in writing is necessary for,
  - a) Organizing processions, meetings, or any special functions in the college.
  - b) Collecting funds from the staff and students.
  - c) Putting up any notice on the notice board in the college or on its premises.
17. The principal will keep in touch with parents or guardians of the students who are very backward in their studies and whose attendance is very inadequate and whose conduct is unsatisfactory. If the parents or guardians do not respond or do not take any interest in such matter the principal will take appropriate action.
18. No student shall indulge in any activity which may cause disruption to classes or disturbance in the college campus. If any student violates the above regulation, he is liable to be dismissed from the college.
19. Any issues which are not covered by these rules will be decided by the principal.

### **13. Monitoring Committee for Choice Based Credit and Semester System(CBCSS) (cbcss@mgcollege.ac.in)**

**Objective:** The committee will monitor and ensure the effective functioning of programmes under CBCSS. It also co-ordinates the open courses and continuous evaluation programmes undertaken by various departments within the college.

Coordinator **Ms. Maya P V** Asst. Professor, Mathematics

Members All teaching faculty

### **14. Research Council(rc@mgcollege.ac.in)**

**Objectives:** Initiate programmes to promote and co-ordinate research activities among the faculty and create and support research attitude among students.

Coordinator **Dr. Aneesh Kumar K** HoD, Statistics

Members: Dr.Meera.M. HoD,Hindi  
 Dr.Sheela Naroth HoD, Malayalam  
 Mr. Pramod Kumar K V HoD, English  
 Dr.Jayasagar Adiyeri HoD, P.G Dept Commerce  
 Dr.Bijumon R HoD, P.G Dept Mathematics  
 Dr.Rehin K R HoD, Management Studies  
 Dr.Jithesh K HoD, Computer Sci  
 Dr.Manju C K Asst, Professor, Chemistry  
 Dr. Sruthilaya Asst, Professor, Physics

### **15. Entrepreneurial Development Club (edc@mgcollege.ac.in)**

**Objectives:** The main objective of the Entrepreneurial Development Club is to inculcate Entrepreneurial culture among students.

Coordinator **Ms. Suma P C** Asst. Professor, Commerce

Coordinator	<b>Ms Anupama M</b>	Asst. Professor, Computer Sci
Members	Dr.Nisa M	HoD Physical Education
	Ms.Vidhya T M	Asst. Professor, Mathematics
	Ms Suma P C	Asst. Professor, Commerce
	Sri. Satheesan P K	Clerk
	Sri. Robins Thomas	Office Assistant

### 11. Time Table Committee (ttc@mgcollege.ac.in)

**Objectives: Prepare the general timetable of the college in consultation with Academic Committee**

Coordinator	<b>Ms.Haseena C</b>	Asst. Professor, Mathematics
Members	Ms.Sandhya C V	Asst. Professor, Physics
	Dr.Reshma P K	Asst. Professor, Computer Sci.
	Ms. Hima K	Asst. Professor, Management Studies
	Ms.Greeshma A	Asst. Professor, Commerce
	Dr.Manjusha	Asst.Professor, Chemistry

### 12. Tutorial Council (tutorial@mgcollege.ac.in)

**Objective:** Tutors will closely watch the conduct and progress of students under their care. Tutors may direct their wards to Students' Grievance Redressal Cell for guidance and counseling. It serves the following functions also:-

- 1) Implementation of Tutorial/Remedial Coaching Programmes
- 2) Good inter-personal relationship between Teachers and students.
- 3) Value education.
- 4) Class wise PTA Meetings.
- 5) Prepare time table for tutorial programmes.
- 6) Ensure general discipline on the campus.

Coordinator	<b>Ms. Jimly Manuel</b>	<b>Asst. Professor, Mathematics</b>
Members	All tutors	

## CODE OF CONDUCT FOR STUDENTS

1. Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.
2. A six-day working schedule from Monday to Saturday is followed.
3. All the students are expected to be present in the class well -within time and late coming will attract a fine. Late coming will also result in loss of attendance for the corresponding hour.
4. Students shall rise from their seats when the teacher enters the classroom and remain standing till the teacher takes her/his seat or they are allowed by the teacher to sit. Silence shall be observed during class hours.
5. No student shall enter or leave the classroom when the session is on without the permission of the teacher concerned.
6. In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
7. All the students are expected to attend all college functions in college uniform unless otherwise specified.
8. All the students shall wear their identity cards, well displayed. An identity badge is a public document and any teaching staff and non-teaching staff shall have the right to peruse it. Denial of that alone invites disciplinary action.
9. Students are expected to maintain silence in the academic buildings to maintain decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.

10. For independent study, students are expected to use the classrooms, library, or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.
11. Students are encouraged to make use of the library, and common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours. However, under normal circumstances students shall retreat to their hostels or residences by 6.00PM.
12. Access to academic buildings beyond the above timing and on holidays without written permission from the concerned HoDs will be treated as a case of indiscipline.
13. Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept.
14. Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing gum, pan masala etc. are strictly prohibited.
15. 28. It is strongly advised to refrain from activities such as scribbling or noting on walls, door, or furniture which could deface the college and destroy the academic ambiance.
16. Carefully handle the furniture, equipment, fixtures, and appliances of the college and lab. Careless handling/misuse of the above could result in personal injuries or damage to property Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with a fine.
17. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in campus.

## 8. NIRF / AISHE (na@mgcollege.ac.in)

**Objective:** To coordinate various activities to achieve higher score in NIRF & AISHE

Coordinator	<b>Dr. Reshma P K</b>	Asst. Professor, Computer Sci
Members	Ms Geetha C	Asst. Professor, Commerce
	Ms Jimly Manual	Asst. Professor, Mathematics
	Dr.Sruthilaya	Asst.Professor, Physics
	Dr.JesnaJames	Asst.Professor, Chemistry
	Ms.RemyaNambiar	Asst.Professor, ManagementStudies
	Ms.Mini John	Senior Clerk
	Mr. Jayaprakash K	Asst.Librarian

## 9. Library Committee(libc@mgcollege.ac.in)

**Objective:** Prepare plan of action for the integrated development of the college library.

Coordinator	<b>Dr. Meera M</b>	HoD, Hindi
Members:	Dr.SheejaNaroth	HoD, Malayalam
	Dr.RejiPaikkattu	Asso. Professor, English
	Dr. Jayasagar Adiyeri	HoD, P.G Dept. Commerce
	Dr.Bijumon R	HoD,P.G Dept Mathematics
	Ms.Sandhya C V	HoD,Physics
	Dr.Rehin K R	HoD, Management Studies
	Capt.(Dr).Jithesh K	HoD, Computer Sci
	Dr.Jesna James	Asst.Professor, Chemistry
	Sri.Padman E	LibraryAssistant
	Sri.Jayaprakash K	Library Assistant
	Student Representative Male	
	Student Representative Female	

## 10. Board of Examinations(boe@mgcollege.ac.in)

**Objectives:** Prepare Examination Calendar and conduct Terminal/ Model Examinations systematically.

## 6. Planning and Utilization Committee(puc@mgcollege.ac.in)

**Objectives:** The committee takes steps in the planning and utilization of the financial assistance from RUSA & UGC from time to time in accordance with the guidelines of the UGC and state government for the same.

Coordinator	<b>Dr. AneeshKumar K</b>	HoD, Statistics
Members	Dr.Sheeja Naroth	HoD, Malayalam
	Dr. Reji Paikkattu	HoD, English
	Sri. Pramod Kumar K.V	IQAC Coordinator
	Dr.Jayasagar Adiyeri	HoD, P.G Dept.Commerce
	Dr.Bijumon R	HoD, P.G Dept.Mathematics
	Ms.Sandhya C V	HoD, Physics
	Dr.Nisa M	HoD, Physical Edn
	Dr. Manju C K	Asst.Professor, Chemistry
	Sri.Sathianandan N	Junior Superintendent
Sri.Jayaprakash K	Asst.Librarian	

## 7. Discipline Committee(dc@mgcollege.ac.in)

**Objective:**To ensure peaceful academic atmosphere on the campus. Also ensure communal /gender /caste/ creed harmony among teaching and administrative staff, students and all members of the stake holders.

Coordinator	<b>Capt.(Dr). Jithesh K</b>	NCC Officer & HoD Comp.Sc
Members	Dr.Meera M	HoD, Hindi
	Dr.Sheeja Naroth	HoD, Malayalam
	Dr. Reji Paikkattu	HoD, English
	Dr.Aneesh Kumar K	HoD, Statistics
	Dr. Nisa M	HoD, Physical Edn
	Dr. Rehin K R	HoD, Management Studies
	Ms. Sapna P	Asst Professor Physics
	Ms. Haseena C	Asst Professor Mathematics
	Mr. Sebin George	Asst Professor Commerce
	Dr. Jesna James	Asst. Professor in Chemistry
	Sri.Sathianandan N	Junior Superintendent
	SriSatheeshan P K	Clerk
Sri Jayapraksh K	Asst. Librarian	

18. Students are expected to make use of academic, co-curricular, and extracurricular facilities available to the optimum levels. This will certainly make them physically fit, academically competent, mentally alert and socially sensitive.
19. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.
20. Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college.
21. Harassing juniors, ill-treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as a criminal offense by the law enforcing agencies as per the directives of the Hon'ble Supreme Court of India.
22. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.
23. Pay fees, in advance or in time, which will avoid fines.
24. Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by any staff member or higher authority of the College.
25. In case of any instance of noncompliance of existing rules or any observed matter/behavior that deviates from the vision and mission of the college, all the staff members are empowered to initiate disciplinary procedure by filling in a standard form which in turn may lead to the constitution of an enquiry committee and further proceedings.

## SCHOLARSHIPS

### 1. Post-Matric Scholarship

**Eligibility:** First year UG/PG students belonging to a minority community (Muslim, Christian, Buddhist, Sikh, Zoroastrians or Parsis) whose annual family income is below Rs. two lakhs and who has scored an overall 50% of marks in the qualifying examination. **Rate of Scholarship:** An amount equivalent to admission and course/tuition fee and maintenance allowance.

### 2. Higher Education Scholarship

**Eligibility:** Students of First Year UG programme based on the marks obtained in Plus Two/equivalent examination. The scholarship would be given for a five year period starting with first year of degree and ending with final year of post graduate education, provided the candidate continues to obtain prescribed level of performance in each year. **Rate of Scholarship:** 1st year Rs. 12000/-, 2nd Year: Rs. 18000/-, 3rd Year: Rs. 24000/-, 1st PG: Rs. 40000/-, 2nd PG: Rs. 60000/-. Details in [www.kshec.kerala.gov.in](http://www.kshec.kerala.gov.in)

### 3. Central Sector Scholarship

**Eligibility:** Students not belonging to the creamy layer and pursuing the first year of UG programme whose annual parental income does not exceed Rupees six lakhs. **Rate of Scholarship:** Rs 1000/- per month for UG studies and Rs. 2000/- per month for PG studies.

### 4. State Merit Scholarship

**Eligibility:** First year UG and PG students who have secured 50% or more marks in the qualifying examination. Those who enjoy other scholarships or fee concessions are not eligible. The annual income of guardian should not exceed Rs. one lakh. Exemption to income limit is allowed based on merit. **Rate of Scholarship:** Rs.1250/- per annum & 1500/- per annum for UG & PG respectively. Applications will be invited by Director of Collegiate Education every year.

### 4. Admission Committee ([adm@mgcollege.ac.in](mailto:adm@mgcollege.ac.in))

**Objective:** Admission Committee will monitor the Admission procedures for First Year U.G and P.G. courses in accordance with the guidelines issued by the University from time to time.

**(Nodal Officer):** **Dr. Aneesh Kumar K, HoD, Statistics.**

<b>Coordinator:</b>	Dr. Sheeja Naroth.	HoD, Malayalam
<b>Members:</b>	Ms. Sandhya CV	HoD, Physics
	Dr. Jithesh K	HoD Computer Sci
	Dr. Bijumon R	HoD, P.G Dept Mathematics
	Dr. Jayasagar Adiyeri	PG Dept. Commerce
	Dr. Rehin K R	HoD, Management Studies
	Dr. Nisa M.	HoD, Physical Edn
	Dr. Jesna James	Asst. Professor, Chemistry
	Sri. Sathianandan N	Junior Superintendent
	Sri. Rajesh Kumar P V	Sr. Clerk
	Sri. Prakashan P	Clerk

### 5. Student Grievance Redressal Cell ([sgrc@mgcollege.ac.in](mailto:sgrc@mgcollege.ac.in))

**Objectives:** Address the grievances of students provide appropriate assistance and take action on issues. The cell will also act as Anti-Ragging committee on the campus.

**Coordinator** **Dr. Jayasagar Adiyeri** **HoD, P G Dept Commerce**

<b>Members</b>	Ms Haseena C	Asst. Professor, Mathematics
	Dr. Reshma P K	Asst. Professor, Computer Sci
	Ms Hima K	Asst. Professor, Management Studies
	Ms. Sapana P	Asst. Professor, Physics
	Dr. Manju C K	Asst. Professor, Chemistry
	Sri. Sathianandan N	Junior Superintendent
	Sri. Satheesan P K	Clerk

Dr. Rehin K R	HoD, Management Studies
Dr. Aneesh Kumar.K	HoD, Statistics
Capt.(Dr). Jithesh K	NCC Officer
Dr. NisaM	HoD, Physical Edn
Sri.Sathianandan N	Junior Superintendent
Sri.Chandran Thillankery	Manager
Sri. Y Y Mathai	General Secretary, IES
Sri. Sathyan Kommeri	Treasurer, IES
Sri.C S Sebastian	Vice president, IES
Sri. Valsaraj K	Secretary, IES
Student Representative	Male
Student Representative	Female

### 3. RUSA Monitoring Committee(rmc@mgcollege.ac.in)

**Objective:** To monitor and direct infrastructure facilities of the college which will be with the help of grants from RUSA.

Coordinator **Sri. Pramod Kumar K.V** HoD, English

Members	Dr.Meera.M.	HoD, Hindi
	Dr.Sheeja Naroth	HoD, Malayalam
	Dr.Reji Paikkattu	HoD, English
	Dr.Jayasagar Adiery	HoD,P.G Dept Commerce
	Dr.Bijumon R .	HoD,P.G Dept Mathematics
	Ms.Sandhya C V	HoD,Physics
	Capt.(Dr). Jithesh K	Hod, Computer Science &
	NCCOfficer	
	Dr.Rehin K R	HoD, Management Studies
	Dr.Aneesh Kumar. K.	HoD, Statistics
	Dr. Nisa. M	HoD, Physical Edn
	Sri.Sathianandan N	Junior Superintendent
	Sri. Y Y Mathai	General Secretary, IES
	Sri.C S Sebastian	Vice President, IES
	Sri.Jaison Karakkattu	Vice President, IES
	Sri.ValsarajK	Secretary,IES
	Sri. Benny Thomas	Secretary,IES

### 5. Prathibha Scholarship

Awarded to meritorious students who have excelled in the Higher Secondary Board Examinations and pursuing Degree Programme in Basic and Natural Sciences.

Eligibility: Students of Kerala origin who have qualified with minimum aggregate marks of 90% in all subjects and minimum 95% marks in aggregate for all science subjects in the Higher Secondary/Equivalent examinations. For students belonging to the SC/ST reservation category the eligibility is stipulated to minimum aggregate marks of 80% for all subjects and minimum 80% aggregate marks for all science subjects. Rate of Scholarship: 1st year Rs. 12000/-, 2nd Year: Rs. 18000/-, 3rd Year: Rs. 24000/-, 1st PG: Rs. 40000/-, 2nd PG: Rs. 60000/-, Details in [www.kscste.keral.gov.in](http://www.kscste.keral.gov.in)

### 6. INSPIRE Scholarship

Awarded to meritorious students who have excelled in the Higher Secondary Board Examinations and pursuing Degree Programme in Basic and Natural Sciences.

Eligibility: Students enrolled for First year UG Programme in any Basic or natural sciences who have scored within the cut off threshold of top 1% of the passed candidates of any State/ Central board in Class XII and received the Eligibility Note from the respective Board. Rate of Scholarship: Rs. 80000/ per annum up to five years. Details in [www.inspire-dst.gov.in](http://www.inspire-dst.gov.in)

### 7. Kerala State Suvarna Jubilee Merit Scholarship

Eligibility: First year UG and PG students who have scored a minimum of 50% marks in the qualifying examination. The eligible candidates will be selected on the basis of merit from those belonging to BPL families. Rate of Scholarship: Rs. 10000/- per annum.

### 8. C.H. Muhammed Koya Scholarship for Musilm Girl students

Eligibility: Girl students pursuing first year of UG of PG belonging to Muslim, Latin or Converted Christian with minimum 50% marks in the qualifying examination and having family income below Rs. 4.5 lakhs. Rate of Scholarship: UG-Rs. 4000/- per annum, PG-Rs. 5000/- per annum, Hostel Stipend: Rs. 12000/- per annum.

### 9. Scholarship for the Blind and Physically Handicapped:

Eligibility Awarded to blind, PH and deaf students pursuing various programmes. For Blind students family income should be below 2.5 lakhs and for PH students, below 4.5 lakhs.

### 10. Hindi Scholarship

Eligibility: Hindi must be one of the subjects in UG. Rate of Scholarship: Rs. 500/- per month.

### 11. Snehapoorvam Scheme

This scheme under the Kerala Social Security Mission aims at extending financial help to students who have lost their parent(s). Rate of Scholarship: Rs.1000/- per month.

### 12. Fisheries Scholarship

Eligibility: Students of first year UG or PG whose guardian is a fisherman, whether sea going or inland. Application form and other details can be obtained from the Managing Director, Kerala Fisheries Welfare Corporation, Trivandrum.

For more details, log on to [www.deescholarship.kerala.gov.in](http://www.deescholarship.kerala.gov.in)

#### (a) Students Aid Fund

There is a student aid fund available in the college. A committee consisting of the representative of staff and students, nominated by the principal selects the deserving students to get assistance from the fund. Income of the parents is the main criterion to get assistance from this fund.

## VARIOUS COMMITTEES FOR THE ACADEMIC & CO-CURRICULAR ACTIVITIES 2023-24

### 1. Academic Committee ([acad@mgcollege.ac.in](mailto:acad@mgcollege.ac.in))

**Objective:** Academic Committee reviews the academic progress periodically, recommends and coordinates programmes for the academic growth for attaining excellence.

Coordinator	Ms. Sandhya C V	HoD, Physics
<b>Members:</b>	Sri. Pramod Kumar K V	IQAC Coordinator&HoD, English
	Dr. Meera. M	HoD, Hindi
	Dr. Sheeja Naroth	HoD, Malayalam
	Dr. Jayasagar Adiery	HoD,P.G Dept. Commerce
	Dr. Bijumon R	HoD,P.G Dept. Mathematics
	Dr. Rehin K R	HoD, Management Studies
	Dr. Aneesh Kumar K.	HoD, Statistics
	Dr. Nisa M	HoD, Physical Edn
	Capt.(Dr).Jithesh K	HoD, Computer Science & NCC Officer

### 2. Internal Quality Assurance Cell([iqac@mgcollege.ac.in](mailto:iqac@mgcollege.ac.in))

**Objective:** To formulate a well-defined procedure, initiate action plans and coordinate programmes effectively to get the college reaccredited by the NAAC. Conduct TQM programmes for professional excellence. Promotes the setting up of departmental plans and goals and conducts periodic review of the same.

Coordinator:	Sri. Pramod Kumar K.V	Asso. Professor, English
<b>Members:</b>	Dr. Meera M	HoD, Hindi
	Dr. Sheeja Naroth	HoD, Malayalam
	Dr. Reji Paikkattu	HoD, English
	Dr. Jayasagar Adiery	HoD, P.G Dept Commerce
	Dr. Bijumon R	HoD, P.G Dept Mathematics
	Ms.Sandhya C V	HoD, Physics



### COLLEGE COUNCIL 2022-23

1	Dr. Shijo M Joseph	Principal (in charge)
2	Dr. Meera M	HoD, Hindi
3	Dr. Sheeja Naroath	HoD, Malayalam
4	Dr. Reji Paikkatt	HoD, English
5	Mrs. Sandhya C V	HoD, Physics
6	Dr. Swarupa R	HoD, Commerce
7	Dr. Bijumon R	HoD, Mathematics
8	Dr. Rehin K R	HoD, Management Studies
9	Dr. Nisa M	HoD, Physical Education
10	Dr. Aneesh Kumar K	HoD, Statistics
11	Mr. Pramod Kumar K V	IQAC Co-ordinator
12	Capt. (Dr) Jithesh K	NCC Officer
13	Mr. Sebin George	Asst. Professor, Commerce
14	Sri. Sathianandan N	Junior Superintendent

### (b) Sri. Muralidharan Memorial Endowment

Instituted by Sri. Ramkumar in memory of his son Sri.P.K Muralidharan who was a lecturer of this college.

1. to provide yearly scholarships of Rs.1000/- each to two students each of I,II and III B.Sc Mathematics every year.
2. To conduct inter-college quiz or mathematics seminars every year.
3. To provide cash awards to one student each in every main subject for general proficiency.
4. To publish a photo and remembrance news in fond memory of the late P.K Muralidharan in college magazine every year.
5. To undertake other areas of service decided by the endowment.

P.S: Students who do not have good conduct and good academic progress will not be recommended for any scholarships.

### (c) Department wise Endowments

### (d) K.P.Noordheen Sahib Memorial Endowment

Merit-cum Means Scholarships (19 Nos)

Sl. No	Beneficiary	Endowment Amount (Rs.)
1.	I year B.Sc Physics student	10000
2.	I year B.Sc Mathematics student	10000
3.	I year B.Sc Computer science student	10000
4.	I year B.Com student	10000
5.	I year B.B.A. student	10000
6.	II year B.Sc Physics student	10000
7.	II year B.Sc Mathematics student	10000
8.	II year B.Sc Computer Science student	10000

9.	II year B.Com student	10000
10.	II year B.B.A. student	10000
11.	III year B.Sc Physics	10000
12.	III year B.Sc Mathematics student	10000
13.	III year B.Sc Computer Science student	10000
14.	III year B.Com student	10000
15.	III year BBA student	10000
16.	I year M.Sc Mathematics student	10000
17.	II year M.Sc Mathematics student	10000
18.	I year M.Com student	10000
19.	II year M.Com student	10000
<b>Merit Scholarships</b>		
20.	III year B.Sc physics (class Topper)	10000
21.	III year B.Sc Mathematics(class Topper)	10000
22.	III year B.Sc Computer.sci (class Topper)	10000
23.	III year B.Com (class Topper)	10000
24.	III year BBA (class Topper)	10000
25.	II year M.Sc Mathematics(class Topper)	10000
26.	II year M.Com (class Topper)	10000

### IDENTITY CARD

1. All students of the college shall keep with them the Identity Card with their passport-size photographs attested by the principal.
2. The Identity Card shall be produced for the purposes like voting at the college election, payment of fees, disbursement of stipend and Lumpsum Grant, Scholarships etc.
3. The Identity Card should be surrendered when the student leaves the institution.

### LIBRARY

1. The college library will be open from 9.00 am to 5.00 pm.
2. Absolute silence should be maintained in the library
3. No member shall keep a book for more than a fortnight. The book may be re-issued to the same student, if there is no other applicant for the same.
4. Book shall be returned before 1-30.pm.
5. Absence from the college will not be a valid reason for the delay in returning books.
6. The librarian may recall a book at any time even when the normal period of the loan is not over.
7. A fine of Rs.1/- per day will be levied if a book is kept beyond a week.
8. If the date on which a book is to be returned happens to be holiday, it shall be returned on the next working day.
9. Books are to be used with the maximum care and there should be no damage or disfigurement. Writing with pencil or ink anywhere in the book is strictly forbidden. If any such thing has been done, the student is liable to replace the book. Books will be received back only after page-to-page scrutiny.
10. Any matter not covered by the foregoing rules shall be decided by the principal.

<b>FEE SCHEDULE</b>			
<b>COURSE</b>	<b>TUITION FEE</b>	<b>SPECIAL FEE</b>	<b>CAUTION DEPOSIT</b>
I BSc Mathematics	1050	710	360
I BSc Physics	1050	970	360
I BSc Chemistry	1050	970	360
I BSc Comp.Sc	3150	815	360
I BCom	1050	550	360
I BBA	1050	550	360
II BSc Mathematics	1050	1010	
II BSc Physics	1050	1270	
II BSc Chemistry	1050	1270	
II BSc Comp.Sc	3150	1115	
II BCom	1050	850	
II BBA	1050	850	
III BSc Mathematics	1050	860	
III BSc Physics	1050	1125	
III BSc Chemistry	1050	1125	
III BSc Comp.Sc	3150	1125	
III BCom	1050	860	
III BBA	1050	860	
I MSc. Mathematics (I & II semester)	1890	630	600
I MCom (I & II semester)	1890	630	600
II MSc Mathematics (III & IV semester)	1890	850	
II MCom (III & IV semester)	1890	850	

### **COLLEGE EXAMINATION AND TEST PAPERS**

There shall be a general examination at the end of each term. In addition, there will be one test paper a month in every subject. Absence from the examinations/test will be viewed seriously. Parents/guardians of students should come to the college to sign the progress report and evaluate the general progress of students at the end of every term. No student will be exempted from bringing their parents for the above purpose.

### **ATTENDANCE AND LEAVE**

1. Attendance will be taken at the beginning of each class. Absence during one period in either of the session will be counted as an absence for half day. However if the student is absent for more than one period spreading morning and evening sessions, it will be counted as an absence for one day.(II & III Year).
2. 1<sup>st</sup> Year students shall not be absent from the class without leave. Leave application duly signed by the guardian should be submitted to the principal through class tutor on the next working day itself.
3. Application for leave on grounds of illness shall be supported by a Medical Certificate.
4. If a student is found to be absent continuously for more than 15 consecutive working days without a satisfactory explanation, his/her name will be removed from the roll.
5. The annual certificate of attendance required for admission to the university examinations will no case be granted unless the student has attended at least 75% of the total number of working days during the academic year.

6. Students seeking exemption from the rules related to minimum attendance shall apply for an exemption to the university through the principal. Every application shall be made in the prescribed form, a copy of which can be obtained from the university. The reason for each day's absence is to be explained. In the case of absence due to illness, a medical certificate has also to be furnished. In no case will exemption be granted to a student more than once during a course.
7. Students who are eligible for attendance owing to their participation in the approved activities of the college (curricular and co-curricular) should submit their application to the tutor duly recommended by the teacher in charge of such activities. The tutors after verifying and ensure the validity of the application should submit it to the principal through HODs concerned for the approval. The application approved by the principal should be filed in the college office after making proper entries in the concerned attendance register. A copy of the same may be kept in the HOD's custody. The students should intimate tutors and HOD before they proceed for such activities.
8. The teacher in charge of various activities should maintain a record which shall be submitted to the principal when required.
9. Application for attendance should reach the principal before the last working day of the respective months. The late application will not be considered.
10. 2019 admission onwards a student shall be permitted to appear for the semester examination, only if he or she secures not less than 75% attendance in all course of a semester put together. Records of attendance shall be maintained by the concerned Departments for a period of 6 years and the attendance register shall be made available for verification, as and when required by the University.

11. It is decided in the college council meeting held on 5-11-2019 to fix a ceiling for the number of attendance that a student can avail for participation in curricular and co-curricular activities for each semester.

## FEE SCHEDULE

### Fee Regulations

1. All fee-paying students shall pay fees on any working day.
2. The tuition fees may be paid in 3 term instalments. If any student fail to pay the fees up to 7<sup>th</sup> working day, he or she shall be liable to pay a fine of Rs.5/- along with the fees on or before the 10<sup>th</sup> day. If the fee with fine is not paid even on the day, any addition fine of Rs.5/- will have to be paid. A sum of Rs.50/. will be imposed as re-admission fee from the students who fail to remit tuition fee within the last day of remittance.
3. Fee concession is granted to students belonging to schedule castes and scheduled tribes and other eligible communities. Students belonging to other backward communities and Forward Castes shall produce necessary Income, Nativity, Community Certificate at the time admission, for availing fee concession.
4. Caution Deposit collected from the students will be refunded after deducting dues if any on the completion of the course or when the student leaves the institution.











































