



MAHATMA GANDHI COLLEGE

മഹാത്മാ ഗാന്ധി കോളേജ്, ഇരിട്ടി (നാക് "എ" ഗ്രേഡ്)

(Accredited by NAAC with 'A' Grade)

IRITTY, KEEZHUR P.O., KANNUR DT., KERALA-670703

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HAND BOOK & CALENDAR 2022 - 2023

Name :

Roll No. :Class:

Admn. No :

Date of Birth :

Blood Group :

Resi.Address :

:

:

Telephone No. :

Name of Parent/Guardian :

Occupation & Address :

E-mail Id :

Name of Tutor :



THE CONSTITUTION OF INDIA

PREAMBLE

WE, THE PEOPLE OF INDIA,
having Solemnly resolved to
constitute India into a
SOVEREIGN SOCIALIST SECULAR
DEMOCRATIC REPUBLIC
and to secure to all its citizen :
JUSTICE, social, economic and political;
LIBERTY of thought, expression, belief, faith and worship;
EQUALITY of status and of opportunity;
and to promote among them all
FRATERNITY assuring the dignity of the
individual and the unity and integrity of the Nation;
IN OUR CONSTITUENT ASSEMBLY
this twenty - sixth day of November, 1949, do
HEREBY ADOPT, ENACT AND GIVE
TO OURSELVES THIS CONSTITUTION.

M G COLLEGE

A SHORT PROFILE

Mahatma Gandhi College, Iritty, founded by Iritty Educational Society, is the realization of a long cherished dream of the hard working and enterprising people of this region. As there was no institution for higher studies near the locality, enterprising people with a vision formed Iritty Educational Society in 1982 and sought the permission of Calicut University and the Kerala Government to start a new aided college. The society purchased around 17 acres of land at Keezhurkunnu, 4 Km away from Iritty, in between Mattannur and Iritty near Thalassery-Mysore State Highway as the permanent site for the proposed college. The site is noted for its scenic beauty, easy accessibility and calm atmosphere needed for scholarly pursuits. The tranquil atmosphere that envelops the region makes it an ideal spot for scholarly aspirants. The college started functioning on 13th July 1995. Initially, the college was affiliated with Calicut University. Presently the college is affiliated to Kannur University. The college is accredited with 'A' grade by NAAC in 2016.

Prof. M. P. Lakshmanan was the founder Principal of the College. Prof. M. A. H. Khan took over the mantle from him in 2000. After his retirement in March 2003, Dr. Mathew. M. J assumed office as Principal. After the service of 15 years as Principal, he retired in 2018. Dr. Meera. M, had been in charge of Principal from April 2018 to May 2019. Then Dr. Ajitha. V took over as the Principal of the college from May 2019 till her retirement in May 2022. Now Dr. Shijo. M. Joseph is in charge of Principal and Sri. C.V. Joseph is the Manager of the College.

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MANAGING COUNCIL

1. Sri. C. V. Joseph	President, Iritty Education Society & Manager of the College	97474 68065
2. Sri. N. Asokan	General Secretary	94462 62385
3. Sri. K. K. Narendran	Treasurer	94977 62830
4. Sri. C. S. Sebastian	Vice President	85474 50582
5. Sri. Chandran Thillenkeri	Vice President	94473 20855
6. Sri. M. J. John	Secretary	94474 76617
7. Sri. K. Valsaraj	Secretary	98473 92200

SUCCESSION LIST OF PRINCIPALS

Name of Principal	From	To
Prof. M. P. Lakshmanan	1995	2000
Prof. M. A. H. Khan	2000	2003
Dr. M. J. Mathew	2003	2018
Dr. Meera. M (in-charge)	2018	2019
Dr. Ajitha. V	2019	2022
Dr. Shijo. M Joseph (in-charge)	2022	-

OUR VISION

To be a Centre of excellence that aims at the evolution of the students into physically fit, intellectually competent, and socially committed citizens.

OUR MISSION

To attain academic excellence and be an accessible institution that imparts quality education to aspiring students.

SPECIFIC OBJECTIVES

1. Highest percentage in University results.
2. Getting students admitted to national-level institutions for higher studies.
3. Evaluation of students' abilities and implementation of suitable remedial measures.
4. Activities and programs to help the weak and the disabled in society.

MOTTO

*“Excellence In Learning
Commitment to Society”*

EMBLEM



The emblem of M G College is made up of a meaningful configuration comprising a Mahatma Gandhi encircled by sheaves of corn on both sides indicating vitality and growth and the clarion call of Gandhian vision of life pointing to the inseparable connection between words and action 'My life is my Message. The specific motto of M G College also forms part of the emblem – 'Excellence in learning and commitment to society'. The emblem is a pointer to the vision that inspires the M G College fraternity and the mission it seeks to fulfill through curricular and co-curricular activities.

COLLEGE SONG

The college song invokes the expression of consciousness so that harmony, love, and knowledge allied with exalted awareness spring up in mind leading to the evolution of human beings transcending the narrowness of caste and creed. IT envisages the mode of existence where words embody the light of knowledge and actions imbibe the spirit of compassion in life so that human beings have the healing touch in moments of distress and gloom. It is written by Sri. Pramod Vellachal and music is given by Sri. Dileep Kumar.

PIONEERS OF IMPERIAL SUCCESS

Name	Class	Year	Rank
Nisha A.P	B.Com	2001	I
Maneesh Mathew	B.Sc. Physics	2002	III
Rajesh K. V	B.Sc. Comp. Sc.	2003	I
Dayana A. C	B.Sc. Comp. Sc.	2003	II
Jisha C.M	B.Sc. Comp. Sc.	2003	III
Jisha Sebastian	B. Com	2004	I
Sajina P. K	B.Sc. Comp. Sc.	2004	I
Sunitha P. S	B.Sc. Physics	2004	II
Roopasree A	B.Sc. Comp. Sc.	2004	III
Nisha K. P	B.Sc. Maths	2004	III
Vimal Thomas	B. Sc. Physics	2005	I
Priyanka C	B.Sc. Physics	2005	II
Shabeer. K	B. Com	2005	II
Dhanya M. P	B.Sc. Physics	2005	III
Ausustine Nice Jam	B.Sc. Comp. Sc.	2005	III
Haseena. C	B.Sc. Maths	2005	III
Joyce Jose	B.Com	2006	II
Sheena T. P	B.Sc. Comp.Sc.	2006	I
Reena.K	B.Sc. Comp. Sc.	2006	II
Remya E. G	B. Sc. Comp. Sc.	2006	III
Kadeeja P. K	B.Com.	2007	II
Jafseena	B.Sc. Maths	2008	I
Sumesh A	B.Sc. Comp. Sc.	2008	II
Priyanka Mathew	B.Sc. Physics	2008	I
Hafsath C. P	B.Sc. Maths	2009	I
Jilna Mohan	B.Sc. Physics	2009	II
Neethu A	B.Sc. Comp. Sc.	2009	II
Sreejima. K	B.Com.	2009	II
Vikram Kamaljith	B.Sc. Physics	2009	III
Rony P. Mathew	B.Com.	2009	III
Kishore Krishnan	B.Sc. Comp. Sc.	2009	III
Riswana. N. K	B.Sc. Comp. Sc.	2010	III
Sarath Manoharan	B.Sc. Comp. Sc.	2010	III

Rasheeda Parayil	B.Sc. Maths	2010	III
Priyanka. M	B. Com	2010	III
Sruthi Sreedharan	M.Sc. Maths	2011	III
Vijesh AP	B.Sc. Comp.Sc.	2011	I
Anjali M K	B.Sc. Comp.Sc.	2011	II
Neethu P K	B. Sc. Comp.Sc.	2012	I
Preethi Nair	M. Sc. Maths	2014	I
Jaismol Sebastian	M. Sc. Maths	2014	III
Cynla Cyril	B. Sc. Physics	2014	II
Athira K V	B. Sc. Comp.Sc.	2014	II
Nipun Chandran V M	B. Sc. Physics	2015	I
Shinsha E	B.Sc. Comp.Sc.	2015	I
Dilsha M	B.Sc. Comp.Sc.	2015	II
Gokul V I	B.Sc. Physics.	2016	I
Ambili K	M.Sc. Maths	2017	I
Anusree M	M.Sc. Maths	2017	II
Sneha P Sebastian	M.Sc. Maths	2017	IV
Athira Sagar	M.Sc. Maths	2017	V
Arjun S. N	B.Sc. Maths	2017	I
Anjana A	B.Sc. Comp. Sc.	2017	I
Maneesha J	B.Sc. Comp. Sc.	2018	I
Arya Rose Thomas	B.Sc. Physics	2018	I
Drisya P	B.Sc. Comp. Sc.	2018	II
Anusree P	B. Com	2018	II
Anusree P	B. Com	2018	III
Anusree A. C	B. Sc. Physics	2018	III
Ramseena T K	B. Sc. Comp. Sc.	2019	I
Arshitha Mathew	B. Sc. Physics	2019	I
Aswathi Damodaran	B. Sc. Physics	2019	II
Sahala. K. P	B. Sc. Comp. Sc.	2019	IV
Ashitha O M	B. Sc. Comp. Sc.	2020	I
Ram Manohar	B. Sc. Physics	2021	I
Ashna K B	B. Sc. Maths	2021	II
Akhila Aneesh K K	M. Sc. Maths	2021	I
Hiran Das P	M. Sc. Maths	2021	II

College Toppers 2017

Anjana A	B Sc Computer Science	A+ (9.31)
Priya Antony	B Com	A+ (9.03)
Anjana T K	B Sc Physics	A+ (9.406)
Arun S N	B Sc Maths	A+ (9.48)
Athira M	B B A	A (8.69)
Ambili K	M Sc Maths	A+ (9.50)
Anupriya Baby	M Com	A (8.074)

College Toppers 2018

Maneesha J	B Sc Computer Science	A+ (8.39)
Anusree P	B Com	A+ (9.098)
Arya Rose Thomas	B Sc Physics	A+ (9.597)
Maneesha Babu	B Sc Maths	A+ (9.164)
Anju E S	B B A	A (8.823)
Neena P M	M Sc Maths	A (9.22)
Aparna K	M Com	A (8.24)

College Toppers 2019

Rameesa T K	B Sc Computer Science	A (8.953)
Stephy Thomas	B Com	A+ (9)
Aswathi Damodaran	B Sc Physics	A+ (9.663)
Athira Abraham	B Sc Maths	A+ (9.3)
Adithya K	B B A	B (7.979)
Anil M V	M Sc Maths	A (9.79)
Sruthi N	M Com	A (8.71)

College Toppers 2020

Ashitha. O.M	B.Sc. Computer Science	A (8.978)
Vaishnavi. C. M	B. Com	A (8.728)
Sandra Maria	B.Sc. Physics	A+ (9.591)

Delna. P. T	B Sc. Mathematics	A+ (9.563)
Anamika. P. V	B.B.A	A (8.465)
Athulya K	M. Sc. Mathematics	A+ (9.945)
Anusree. P	M. Com	A (8.667)

College Toppers 2021

Sreevishnupriya. M	B.Sc. Computer Science	A (8.978)
AnnaJemimah	B. Com	A+ (9.328)
Ram Manohar	B. Sc. Physics	A+ (9.681)
Ashna. K.B	B,Sc. Maths	A+ (9.57)
Anusree. K	B.B.A	A (8.559)
Akhila Aneesh. K.K	M. Sc. Maths	A+ (9.840)
Sneha. C	M. Com	A+ (9.045)

TRACK RECORD 2022

Farhana Musthafa M	B. Sc. Comp. Sc.	A+ (9.391)	I Rank
Anagha V	B. Sc. Comp. Sc.	A+ (9.062)	
Athul. P	B. Com	A (8.977)	
Soorya Vinod. R.K	B. Sc. Physics	A+ (9.828)	
Adithya Pradeep	B.Sc. Maths	A+ (9.75)	II Rank
Adithya V	B.Sc. Maths	A+ (9.431)	
Anu K M	B B A	A (8.925)	
Aswath. K	M. Sc. Maths	A+(97.4)	
Vyshnavi. C. M	M. Com	A+ (9.187)	III Rank
Jyothsna. K	M. Com	A+ (9.145)	V Rank

PERCENTAGE OF PASS

B. Sc. Computer Science	-	61%
B. Com	-	72.8%
B. Sc. Physics	-	93%
B. Sc. Mathematics	-	85.3%
B.B.A	-	62.5%
M. Sc. Mathematics	-	80%
M. Com	-	92%

**Students who have qualified for higher courses
through National Level Entrance Examinations.**

- Diljith. K. M : Qualified IIT JAM, GATE, CUSAT M.Sc. Physics 8th Rank,
M. Sc, Marine Geophysics -6th Rank, M G University M.Sc. Physics-
37th Rank, CUCAT M. Sc. Physics – 35th Rank, M. Sc. Radiation
Physics – 12th Rank, M. Sc. Forensic Science – 20th Rank
- Aparna Venugopal : Qualified IIT JAM, CUCAT M.Sc. Physics- 39th Rank, CUSAT M.Sc. Physics 103rd Rank & M. Sc. Environment Science & Technology 53rd Rank, M. Sc. Marine Geophysics 63rd Rank, M. Sc. Meteorology 56th Rank.
- Anjana K : Qualified GATE
- Amarnath. M : CUCAT: M. Sc. Physics 93rd Rank, M. Sc. Radiation Physics 25th Rank
- Soorya Vinod R K : CUSAT M. Sc. Physics & M. Sc. Physics University of Hamburg, Germany
- Theertha N B : CUCAT M. Sc. Radiation Physics 97th Rank.
- Rishin Rajesh : Kerala Digital University M. Sc. Data Analytics & bio AI 6th Rank, Enrolled for M. Sc. Data Analytics and Computational Science.
- Aswin P Jaison : Kerala Digital University M. Sc. Electronics 12th Rank.

- Athulraj B C : Kerala Digital University M. Sc. Computer Science & Data Analytics 38th Rank.
- Nived M : Kerala Digital University M. Sc. Data Analytics and Computational Science 97th Rank.
- Anurag K : All India IIT Entrance Examination 75th Rank.
- Swetha Babu : Kerala Digital University Entrance Examination 14th Rank.
- Ayana K K : Kerala Digital University Entrance Examination 56th Rank
- Midhun T. K : CUSAT Entrance Examination 64th Rank.
- Poornima P M : Kerala Digital University Entrance Examination 70th Rank.

Students who got placement offers from various companies

Swetha Babu	-	Wipro, TCS
Kavya Prabhakaran	-	Deloitte, TCS
Anaswara Subhash	-	Wipro, TCS, Infosys
Midhun T K	-	Speridian Technologies
Arya E	-	Wipro
Farhana Musthafa	-	Wipro, TCS
Zanoobiya	-	Deloitte
Sree Bhagath	-	TCS
Jithin Das	-	Zoho
Poornina P M	-	Wipro

COLLEGE EVENTS 2021-22

- Seminars on various subjects were organized under the auspices of different departments during the year.
- Many faculty members participated in refresher/orientation programmes.
- Many faculty members participated and presented papers in various national/international conferences/workshops/seminars.
- Many students who passed out from college were admitted to various nationally acclaimed institutions for higher studies.
- Students from various departments participated and bagged prizes in inter-collegiate /state-level quiz completions, debates, etc.
- Many faculty members have been selected and continue to serve as members of various academic and professional bodies of various universities.
- College sports team actively participated and made remarkable achievements in various inter-collegiate and university-level sports events.
- Students from various departments actively participated in University Arts Festival.

COURSES OF STUDY

P. G. Programmes (Four Semesters)

1. **M.Sc. Mathematics**
2. **M. Com Finance**

U. G. Programmes (Six Semesters)

1. **B. Sc. Computer Science (Core)**
Mathematics and Statistics (Complementary)
2. **B. Sc. Mathematics (Core)**
Statistics & Computer Science Complementary)

3. B. Sc. Physics (Core)

Mathematics & Computer Science (Complementary)

4. B. Sc. Chemistry (Core)

Physics & Mathematics (Complementary)

5. B. Com (Core)

Optional Elective Course: Finance

6. B. B. A (Core)

Optional Elective Course: Marketing

7. Certificate Courses

1. GeoGebra and LaTeX offered by P.G. Department of Mathematics
2. Accounting Packages for Tally offered by P. G. Department of Commerce
3. Python Programming offered by the Department of Physics
4. Computer Hardware and Network Engineering offered by the Department of Computer Science
5. Employability Skill Enhancement Course offered by the Department of Management Studies
6. Basic Certificate Course in Yoga offered by the Department of Physical Education

THE FACULTY

Principal (in-charge)

Dr. Shijo M Joseph

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(Associate Professor & Head,

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Department of Computer Science)

P. G. Department of Mathematics

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2. Mrs. Haseena. C

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(Assistant Professor)

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P. G. Department of Commerce

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Department of Physics

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Department of Computer Science

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| 5. Dr. Reshma. P. K
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Department of Management Studies

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Department of Malayalam

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Department of Hindi

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Department of Statistics

- Dr. Aneesh Kumar. K T: 98477 65133
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Department of Physical Education

- Dr. Nisa. M T: 94964 53503
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NON TEACHING STAFF

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LIBRARY STAFF

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GENERAL DISCIPLINE

1. Be clean and decorous in dress, decent in language and polite in behaviour.
2. Respect your elders and teachers.
3. Courteous behaviour towards students of other sex makes you a true 'Mahatma Gandhian'.
4. Do your best to maintain the peaceful academic atmosphere of the campus.
5. As soon as the prayer bell is heard, pray till the next bell, standing still and observing perfect silence. This is the best way to begin the day's work.
6. Do not disfigure the furniture, windows, doors, and walls with drawings, engravings, and writing.
7. Remember that you are here primarily to study. You don't gain anything and the college is discredited when petty political bickering is carried into the college campus.
8. Transact business in the college office in a manner becoming of college students patiently and politely.
9. Students shall not organize or attend meetings other than official ones on the campus without the permission of the principal.
10. Any damage done to the college property will have to be made good.
11. Ragging is prohibited by law. Students who engage in such activities will be dismissed from the college.
12. Outsiders shall not be permitted to meet students on the college campus without the permission of the principal.

13. Any student or group of students, in the name of strike or agitation cannot prevent the staff or the principal from carrying out the duties. Stringent disciplinary action will be taken against such students.
14. The principal may impose the following punishments where ever necessary.
 - (i) fines
 - (ii) cancellation of attendance
 - (iii) forfeiture of educational concession and scholarships
 - (iv) suspension
 - (v) expulsion
15. students are expected to spend their free hours in the library. They should not loiter along the verandas.
16. Prior permission of the principal in writing is necessary for,
 - a) Organizing processions, meetings, or any special functions in the college.
 - b) Collecting funds from the staff and students.
 - c) Putting up any notice on the notice board in the college or on its premises.
17. The principal will keep in touch with parents or guardians of the students who are very backward in their studies and whose attendance is very inadequate and whose conduct is unsatisfactory. If the parents or guardians do not respond or do not take any interest in such matter the principal will take appropriate action.
18. No student shall indulge in any activity which may cause disruption to classes or disturbance in the college campus. If any student violates the above regulation, he is liable to be dismissed from the college.
19. Any issues which are not covered by these rules will be decided by the principal.

CODE OF CONDUCT FOR STUDENTS

1. Students are expected to maintain the highest standards of discipline and dignified manner of behavior inside as well as outside the College campus. They shall abide by the rules and regulations of the College and should act in a way that highlights the discipline and esteem of the College.
2. A six-day working schedule from Monday to Saturday is followed.
3. All the students are expected to be present in the class well -within time and late coming will attract a fine. Late coming will also result in loss of attendance for the corresponding hour.
4. Students shall rise from their seats when the teacher enters the classroom and remain standing till the teacher takes her/his seat or they are allowed by the teacher to sit. Silence shall be observed during class hours.
5. No student shall enter or leave the classroom when the session is on without the permission of the teacher concerned.
6. In the events of Student seminars/project presentations etc., it is compulsory that all the students of the concerned class be present for the entire session.
7. All the students are expected to attend all college functions in college uniform unless otherwise specified.
8. All the students shall wear their identity cards, well displayed. An identity badge is a public document and any teaching staff and non-teaching staff shall have the right to peruse it. Denial of that alone invites disciplinary action.
9. Students are expected to maintain silence in the academic buildings to maintain decorum and, any deviant behavior such as hooting, whistling, loitering etc. will be treated as an instance of indiscipline.

10. For independent study, students are expected to use the classrooms, library, or the demarcated areas of the academic building and shall not resort to sitting in staircases or circulation areas where they could interfere with the free movement.
11. Students are encouraged to make use of the library, and common computing facilities and to involve in professional body activities or any program authorized by the college beyond class hours. However, under normal circumstances students shall retreat to their hostels or residences by 6.00PM.
12. Access to academic buildings beyond the above timing and on holidays without written permission from the concerned HoDs will be treated as a case of indiscipline.
13. Keep the campus neat and clean. Do not put any waste anywhere in the campus except in the waste baskets kept.
14. Consumption of intoxicants / psychotropic substances in any form or smoking or using chewing gum, pan masala etc. are strictly prohibited.
15. 28. It is strongly advised to refrain from activities such as scribbling or noting on walls, door, or furniture which could deface the college and destroy the academic ambiance.
16. Carefully handle the furniture, equipment, fixtures, and appliances of the college and lab. Careless handling/misuse of the above could result in personal injuries or damage to property Follow safety precautions near moving machines and electrical installations. In the event of damage of property, the responsible students will have to bear the cost of replacement/repair with a fine.
17. Students are not permitted to arrange any unauthorized celebrations and decorations of any magnitude in campus.
18. Students are expected to make use of academic, co-curricular, and extracurricular facilities available to the optimum levels. This will certainly

make them physically fit, academically competent, mentally alert and socially sensitive.

19. Students who intend to represent the college in intercollegiate events shall take prior permission from the concerned head of the department and the selection will be based on parameters such as academic performance, attendance, character, existing academic pressure and competence of the student in the proposed event for participation.
20. Political activity in any form is not permitted in the College campus. Unauthorized meetings, propaganda work, processions or fund collections are forbidden within the College, hostels, and outside the college.
21. Harassing juniors, ill-treatment to other fellow students or any such form of ragging is objectionable and liable to be treated as a criminal offense by the law enforcing agencies as per the directives of the Hon'ble Supreme Court of India.
22. Misbehavior towards girl students, use of threat or violence against members of the staff or fellow students will be considered as very serious cases of misconduct.
23. Pay fees, in advance or in time, which will avoid fines.
24. Any violation of the above rules will invite penalty in the form of warning, fine, bringing of parents or any course of corrective measure as found suitable by any staff member or higher authority of the College.
25. In case of any instance of noncompliance of existing rules or any observed matter/behavior that deviates from the vision and mission of the college, all the staff members are empowered to initiate disciplinary procedure by filling in a standard form which in turn may lead to the constitution of an enquiry committee and further proceedings.

SCHOLARSHIPS

1. Post-Matric Scholarship

Eligibility: First year UG/PG students belonging to a minority community (Muslim, Christian, Buddhist, Sikh, Zoroastrians or Parsis) whose annual family income is below Rs. two lakhs and who has scored an overall 50% of marks in the qualifying examination. Rate of Scholarship: An amount equivalent to admission and course/tuition fee and maintenance allowance.

2. Higher Education Scholarship

Eligibility: Students of First Year UG programme based on the marks obtained in Plus Two/equivalent examination. The scholarship would be given for a five year period starting with first year of degree and ending with final year of post graduate education, provided the candidate continues to obtain prescribed level of performance in each year. Rate of Scholarship: 1st year Rs. 12000/-, 2nd Year: Rs. 18000/-, 3rd Year: Rs. 24000/-, 1st PG: Rs. 40000/-, 2nd PG: Rs. 60000/-. Details in www.kshec.kerala.gov.in

3. Central Sector Scholarship

Eligibility: Students not belonging to the creamy layer and pursuing the first year of UG programme whose annual parental income does not exceed Rupees six lakhs. Rate of Scholarship: Rs 1000/- per month for UG studies and Rs. 2000/- per month for PG studies.

4. State Merit Scholarship

Eligibility: First year UG and PG students who have secured 50% or more marks in the qualifying examination. Those who enjoy other scholarships or fee concessions are not eligible. The annual income of guardian should not exceed Rs. one lakh. Exemption to income limit is allowed based on merit. Rate of Scholarship: Rs.1250/- per annum & 1500/- per annum for UG & PG respectively. Applications will be invited by Director of Collegiate Education every year.

5. Prathibha Scholarship

Awarded to meritorious students who have excelled in the Higher Secondary Board Examinations and pursuing Degree Programme in Basic and Natural Sciences.

Eligibility: Students of Kerala origin who have qualified with minimum aggregate marks of 90% in all subjects and minimum 95% marks in aggregate for all science subjects in the Higher Secondary/Equivalent examinations. For students belonging to the SC/ST reservation category the eligibility is stipulated to minimum aggregate marks of 80% for all subjects and minimum 80% aggregate marks for all science subjects. Rate of Scholarship: 1st year Rs. 12000/-, 2nd Year: Rs. 18000/-, 3rd Year: Rs. 24000/-, 1st PG: Rs. 40000/-, 2nd PG: Rs. 60000/-, Details in www.kscste.keral.gov.in

6. INSPIRE Scholarship

Awarded to meritorious students who have excelled in the Higher Secondary Board Examinations and pursuing Degree Programme in Basic and Natural Sciences.

Eligibility: Students enrolled for First year UG Programme in any Basic or natural sciences who have scored within the cut off threshold of top 1% of the passed candidates of any State/ Central board in Class XII and received the Eligibility Note from the respective Board. Rate of Scholarship: Rs. 80000/ per annum up to five years. Details in www.inspire-dst.gov.in

7. Kerala State Suvarna Jubilee Merit Scholarship

Eligibility: First year UG and PG students who have scored a minimum of 50% marks in the qualifying examination. The eligible candidates will be selected on the basis of merit from those belonging to BPL families. Rate of Scholarship: Rs. 10000/- per annum.

8. C.H. Muhammed Koya Scholarship for Musilm Girl students

Eligibility: Girl students pursuing first year of UG of PG belonging to Muslim, Latin or Converted Christian with minimum 50% marks in the qualifying examination and having family income below Rs. 4.5 lakhs. Rate of Scholarship: UG-Rs. 4000/- per annum, PG-Rs. 5000/- per annum, Hostel Stipend: Rs. 12000/- per annum.

9. Scholarship for the Blind and Physically Handicapped:

Eligibility Awarded to blind, PH and deaf students pursuing various programmes. For Blind students family income should be below 2.5 lakhs and for PH students, below 4.5 lakhs.

10. Hindi Scholarship

Eligibility: Hindi must be one of the subjects in UG. Rate of Scholarship: Rs. 500/- per month.

11. Snehapoorvam Scheme

This scheme under the Kerala Social Security Mission aims at extending financial help to students who have lost their parent(s). Rate of Scholarship: Rs.1000/- per month.

12. Fisheries Scholarship

Eligibility: Students of first year UG or PG whose guardian is a fisherman, whether sea going or inland. Application form and other details can be obtained from the Managing Director, Kerala Fisheries Welfare Corporation, Trivandrum.

For more details, log on to www.deescholarship.kerala.gov.in

(a) Students Aid Fund

There is a student aid fund available in the college. A committee consisting of the representative of staff and students, nominated by the principal selects the deserving students to get assistance from the fund. Income of the parents is the main criterion to get assistance from this fund.

(b) Sri. Muralidharan Memorial Endowment

Instituted by Sri. Ramkumar in memory of his son Sri.P.K Muralidharan who was a lecturer of this college.

1. to provide yearly scholarships if Rs.1000/- each to two students each of I,II and III B.Sc Mathematics every year.
2. To conduct inter-college quiz or mathematics seminars every year.
3. To provide cash awards to one student each in every main subject for general proficiency.
4. To publish a photo and remembrance news in fond memory of the late P.K Muralidharan in college magazine every year.
5. To undertake other areas of service decided by the endowment.

P.S: Students who do not have good conduct and good academic progress will not be recommended for any scholarships.

(c) Department wise Endowments

(d) K.P.Noordheen Sahib Memorial Endowment

Merit-cum Means Scholarships (19 Nos)

Sl. No	Beneficiary	Endowment Amount (Rs.)
1.	I year B.Sc Physics student	10000
2.	I year B.Sc Mathematics student	10000
3.	I year B.Sc Computer science student	10000
4.	I year B.Com student	10000
5.	I year B.B.A. student	10000
6.	II year B.Sc Physics student	10000
7.	II year B.Sc Mathematics student	10000
8.	II year B.Sc Computer Science student	10000

9.	II year B.Com student	10000
10.	II year B.B.A. student	10000
11.	III year B.Sc Physics	10000
12.	III year B.Sc Mathematics student	10000
13.	III year B.Sc Computer Science student	10000
14.	III year B.Com student	10000
15.	III year BBA student	10000
16.	I year M.Sc Mathematics student	10000
17.	II year M.Sc Mathematics student	10000
18.	I year M.Com student	10000
19.	II year M.Com student	10000
Merit Scholarships		
20.	III year B.Sc physics (class Topper)	10000
21.	III year B.Sc Mathematics(class Topper)	10000
22.	III year B.Sc Computer.sci (class Topper)	10000
23.	III year B.Com (class Topper)	10000
24.	III year BBA (class Topper)	10000
25.	II year M.Sc Mathematics(class Topper)	10000
26.	II year M.Com (class Topper)	10000

IDENTITY CARD

1. All students of the college shall keep with them the Identity Card with their passport-size photographs attested by the principal.
2. The Identity Card shall be produced for the purposes like voting at the college election, payment of fees, disbursement of stipend and Lumpsum Grant, Scholarships etc.
3. The Identity Card should be surrendered when the student leaves the institution.

COLLEGE EXAMINATION AND TEST PAPERS

There shall be a general examination at the end of each term. In addition, there will be one test paper a month in every subject. Absence from the examinations/test will be viewed seriously. Parents/guardians of students should come to the college to sign the progress report and evaluate the general progress of students at the end of every term. No student will be exempted from bringing their parents for the above purpose.

ATTENDANCE AND LEAVE

1. Attendance will be taken at the beginning of each class. Absence during one period in either of the session will be counted as an absence for half day. However if the student is absent for more than one period spreading morning and evening sessions, it will be counted as an absence for one day.(II & III Year).
2. Ist Year students shall not be absent from the class without leave. Leave application duly signed by the guardian should be submitted to the principal through class tutor on the next working day itself.
3. Application for leave on grounds of illness shall be supported by a Medical Certificate.
4. If a student is found to be absent continuously for more than 15 consecutive working days without a satisfactory explanation, his/her name will be removed from the roll.
5. The annual certificate of attendance required for admission to the university examinations will not be granted unless the student has attended at least 75% of the total number of working days during the academic year.

6. Students seeking exemption from the rules related to minimum attendance shall apply for an exemption to the university through the principal. Every application shall be made in the prescribed form, a copy of which can be obtained from the university. The reason for each day's absence is to be explained. In the case of absence due to illness, a medical certificate has also to be furnished. In no case will exemption be granted to a student more than once during a course.
7. Students who are eligible for attendance owing to their participation in the approved activities of the college (curricular and co-curricular) should submit their application to the tutor duly recommended by the teacher in charge of such activities. The tutors after verifying and ensure the validity of the application should submit it to the principal through HODs concerned for the approval. The application approved by the principal should be filed in the college office after making proper entries in the concerned attendance register. A copy of the same may be kept in the HOD's custody. The students should intimate tutors and HOD before they proceed for such activities.
8. The teacher in charge of various activities should maintain a record which shall be submitted to the principal when required.
9. Application for attendance should reach the principal before the last working day of the respective months. The late application will not be considered.
10. 2019 admission onwards a student shall be permitted to appear for the semester examination, only if he or she secures not less than 75% attendance in all course of a semester put together. Records of attendance shall be maintained by the concerned Departments for a period of 6 years and the attendance register shall be made available for verification, as and when required by the University.

11. It is decided in the college council meeting held on 5-11-2019 to fix a ceiling for the number of attendance that a student can avail for participation in curricular and co-curricular activities for each semester.

FEE SCHEDULE

Fee Regulations

1. All fee-paying students shall pay fees on any working day.
2. The tuition fees may be paid in 3 term instalments. If any student fail to pay the fees up to 7th working day, he or she shall be liable to pay a fine of Rs.5/- along with the fees on or before the 10th day. If the fee with fine is not paid even on the day, any addition fine of Rs.5/- will have to be paid. A sum of Rs.50/. will be imposed as re-admission fee from the students who fail to remit tuition fee within the last day of remittance.
3. Fee concession is granted to students belonging to schedule castes and scheduled tribes and other eligible communities. Students belonging to other backward communities and Forward Castes shall produce necessary Income, Nativity, Community Certificate at the time admission, for availing fee concession.
4. Caution Deposit collected from the students will be refunded after deducting dues if any on the completion of the course or when the student leaves the institution.

FEE SCHEDULE

COURSE	TUITION FEE	SPECIAL FEE	CAUTION DEPOSIT
I BSc Mathematics	1050	710	360
I BSc Physics	1050	970	360
I BSc Chemistry	1050	970	360
I BSc Comp.Sc	3150	815	360
I BCom	1050	550	360
I BBA	1050	550	360
II BSc Mathematics	1050	1010	
II BSc Physics	1050	1270	
II BSc Chemistry	1050	1270	
II BSc Comp.Sc	3150	1115	
II BCom	1050	850	
II BBA	1050	850	
III BSc Mathematics	1050	860	
III BSc Physics	1050	1125	
III BSc Chemistry	1050	1125	
III BSc Comp.Sc	3150	1125	
III BCom	1050	860	
III BBA	1050	860	
I MSc. Mathematics (I & II semester)	1890	630	600
I MCom (I & II semester)	1890	630	600
II MSc Mathematics (III & IV semester)	1890	850	
II MCom (III & IV semester)	1890	850	

LIBRARY

1. The college library will be open from 9.00 am to 5.00 pm.
2. Absolute silence should be maintained in the library
3. No member shall keep a book for more than a fortnight. The book may be re-issued to the same student, if there is no other applicant for the same.
4. Book shall be returned before 1-30.pm.
5. Absence from the college will not be a valid reason for the delay in returning books.
6. The librarian may recall a book at any time even when the normal period of the loan is not over.
7. A fine of Rs.1/- per day will be levied if a book is kept beyond a week.
8. If the date on which a book is to be returned happens to be holiday, it shall be returned on the next working day.
9. Books are to be used with the maximum care and there should be no damage or disfigurement. Writing with pencil or ink anywhere in the book is strictly forbidden. If any such thing has been done, the student is liable to replace the book. Books will be received back only after page-to-page scrutiny.
10. Any matter not covered by the foregoing rules shall be decided by the principal.

COLLEGE COUNCIL 2022-23

1	Dr. Shijo M Joseph	Principal (in charge)
2	Dr. Meera M	HoD, Hindi
3	Dr. Sheeja Naroth	HoD, Malayalam
4	Dr. Reji Paikkatt	HoD, English
5	Mrs. Sandhya C V	HoD, Physics
6	Dr. Swarupa R	HoD, Commerce
7	Dr. Bijumon R	HoD, Mathematics
8	Dr. Rehin K R	HoD, Management Studies
9	Dr. Nisa M	HoD, Physical Education
10	Dr. Aneesh Kumar K	HoD, Statistics
11	Mr. Pramod Kumar K V	IQAC Co-ordinator
12	Capt. (Dr) Jithesh K	NCC Officer
13	Mr. Sebin George	Asst. Professor, Commerce
14	Sri. Sathianandan N	Junior Superintendent

VARIOUS COMMITTEES FOR THE ACADEMIC & CO-CURRICULAR ACTIVITIES 2022-23

1. Academic Committee (acad@mgcollege.ac.in)

Objective: Academic Committee reviews the academic progress periodically, recommends and coordinates programmes for the academic growth for attaining excellence.

Coordinator	Ms. Sandhya C V	HoD, Physics
Members:	Sri. Pramod Kumar K V	IQAC Coordinator
	Dr. Meera.M	HoD, Hindi
	Dr. Sheeja Naroth	HoD, Malayalam
	Dr. Reji Paikkattu	HoD, English
	Dr. Swarupa R	HoD, P.G Dept .Commerce
	Dr. Bijumon R	HoD, P.G Dept. Mathematics
	Dr. Rehin KR	HoD, Management Studies
	Dr.Aneesh Kumar K.	HoD, Statistics
	Dr.Nisa M	HoD, Physical Edn
	Capt.(Dr). Jithesh K	NCC Officer

2. Internal Quality Assurance Cell(iqac@mgcollege.ac.in)

Objective: To formulate a well-defined procedure, initiate action plans and coordinate programmes effectively to get the college reaccredited by the NAAC. Conduct TQM programmes for professional excellence. Promotes the setting up of departmental plans and goals and conducts periodic review of the same.

Coordinator:	Sri. Pramod Kumar K.V	Asso. Professor, English
Members:	Dr. Meera M	HoD, Hindi
	Dr. Sheeja Naroth	HoD, Malayalam
	Dr. Reji Paikkattu	HoD, English
	Dr. Swarupa R	HoD, P.G Dept Commerce
	Dr. Bijumon R	HoD, P.G Dept Mathematics

Ms.Sandhya C V	HoD, Physics
Dr. Rehin K R	HoD, Management Studies
Dr. Aneesh Kumar.K	HoD, Statistics
Capt.(Dr). Jithesh K	NCC Officer
Dr. Nisa M	HoD, Physical Edn.
Sri. Sathianandan N	Junior Superintendent
Sri. C V Joseph	Manager
Sri Ashokan N	General Secretary IES
Sri.C S Sebastian	Vice president, IES
Sri. Chandran Thillankeri	Vice President, IES
Student Representative	Male
Student Representative	Female

3. RUSA Monitoring Committee(rmc@mgcollege.ac.in)

Objective: To monitor and direct infrastructure facilities of the college which will be with the help of grants from RUSA.

Coordinator	Sri. Pramod Kumar K.V	Asso Professor, English
Members	Dr.Meera.M.	HoD, Hindi
	Dr.Sheeja Naroth	HoD, Malayalam
	Dr.Reji Paikkattu	HoD, English
	Dr.Swarupa R	HoD, P.G Dept Commerce
	Dr.Bijumon R.	HoD, P.G Dept Mathematics
	Ms. Sandhya C V	HoD, Physics
	Dr.Rehin K R	HoD, Management Studies
	Dr.Aneesh Kumar.K.	HoD, Statistics
	Capt.(Dr).Jithesh K	N C C Officer
	Dr. Nisa. M	HoD, Physical Edn
	Sri.Sathianandan N	Junior Superintendent
	Sri Ashokan N	General Secretary IES
	Sri.C S Sebastian	Vice president, IES
	Sri. Chandran Thillankeri	Vice President, IES
Sri. Valsaraj K	Secretary, IES	

4. Admission Committee(adm@mgcollege.ac.in)

Objective: Admission Committee will monitor the Admission Procedures for First Year U.G and P.G. courses in accordance with the guidelines issued by the University from time to time.

(Nodal Officer): Ms. Anupama M, Asst. Professor in Computer Science.

Coordinator	Dr.Sheeja Naroth.	HoD, Malayalam
Members:	Ms.Sandhya C V	HoD, Physics
	Dr. Swarupa R	HoD, P.G Dept Commerce
	Dr. Bijumon R	HoD, P.G Dept Mathematics
	Dr. Rehin K R	HoD, Management Studies
	Dr. Nisa M	HoD, Physical Edn
	Mr. Rejeesh E	Asst. Professor, Computer Sci
	Dr. Manju C K	Asst. Professor, Chemistry
	Sri. Sathianandan N	Junior Superintendent
	Sri. Rajesh Kumar P V	Sr. Clerk
	Sri. Chandran M V	Clerk

5. Student Grievance Redressal Cell(sgrc@mgcollege.ac.in)

Objectives: Address the grievances of students provide appropriate assistance and take action on issues. The cell will also act as Anti- Ragging committee on the campus.

Coordinator	Dr. JayasagarAdiyeri	Asst. Professor, Commerce
Members	Ms Haseena C	Asst. Professor, Mathematics
	Dr. Reshma P K	Asst. Professor, Computer Sci
	Ms Hima K	Asst. Professor, Management Studies
	Mr.Ashok Jayaram	Asst. Professor, Physics
	Dr. Jesna James	Asst. Professor, Chemistry
	Sri. Sathianandan N.	Junior Superintendent
	Sri.Satheesan P K	Clerk

6. Planning and Utilization Committee(puc@mgcollege.ac.in)

Objectives: The committee takes steps in the planning and utilization of the financial assistance from RUSA & UGC from time to time in accordance with the guidelines of the UGC and state government for the same.

Coordinator	Dr. AneeshKumar K	HoD, Statistics
Members	Dr. Meera M	HoD, Hindi
	Dr. Sheeja Naroth	HoD, Malayalam
	Dr. Reji Paikkattu	HoD, English
	Sri. Pramod Kumar K.V	IQAC Coordinator
	Dr. Swarupa R	HoD, P.G Dept. Commerce
	Dr. Bijumon R	HoD, P.G Dept. Mathematics
	Ms. Sandhya C V	HoD, Physics
	Dr. Nisa M	HoD, Physical Edn
	Dr. Sarath Josh M K	Asst. Professor Chemistry
	Sri. Sathianandan N	Junior Superintendent
	Sri Chandran M V	Store Keeper
Sri. Jayaprakash K	Asst. Librarian	

7. Discipline Committee(dc@mgcollege.ac.in)

Objective: To ensure peaceful academic atmosphere on the campus. Also ensure communal /gender /caste/ creed harmony among teaching and administrative staff, students and all members of the stake holders.

Coordinator	Capt.(Dr). Jithesh K	NCC Officer
Members	Dr. Meera M	HoD, Hindi
	Dr. Sheeja Naroth	HoD, Malayalam
	Dr. Reji Paikkattu	HoD, English
	Dr. Aneesh Kumar K	HoD, Statistics
	Dr. Nisa M	HoD, Physical Edn
	Dr. Rehin K R	HoD, Management Studies
	Ms. Sapna P	Asst Professor Physics

Ms. Haseena C	Asst Professor Mathematics
Mr. Sebin George	Asst. Professor Commerce.
Dr. Sarath Josh M K	Asst Professor Chemistry
Sri. Sathianandan N	Junior Superintendent
Sri Satheeshan P K	Clerk
Sri Jayapraksh K	Asst. Librarian

8. NIRF / AISHE (na@mgcollege.ac.in)

Objective: To coordinate various activities to achieve higher score in NIRF & AISHE

Coordinator	Dr. Reshma P K	Asst. Professor, Computer Sci
Members	Ms Geetha C	Asst. Professor, Commerce
	Ms Jimly Manual	Asst. Professor, Mathematics
	Mr Ashok Jayaram	Asst. Professor, Physics
	Dr. Jesna James	Asst. Professor, Chemistry
	Ms. Remya Nambiar	Asst. Professor, Management Studies
	Ms. Mini John	Senior Clerk
	Mr. Jayaprakash K	Asst. Librarian

9. Library Committee(libc@mgcollege.ac.in)

Objective: Prepare plan of action for the integrated development of the college library.

Coordinator	Dr. Meera M	HoD, Hindi
Members:	Dr. Sheeja Naroth	HoD, Malayalam
	Dr. Reji Paikkattu	HoD, English
	Dr. Swarupa R	HoD, P.G Dept. Commerce
	Dr. Bijumon R	HoD, P.G Dept Mathematics
	Ms. Sandhya C V	HoD, Physics
	Dr. Rehin K R	HoD, Management Studies
	Capt.(Dr). Jithesh K	Asso, Professor, Computer Sci

Dr. Sarath Josh M K	Asst. Professor, Chemistry
Sri. Padman E	Library Assistant
Sri. Jayaprakash K	Library Assistant
Student Representative	Male
Student Representative	Female

10. Board of Examinations(boe@mgcollege.ac.in)

Objectives: Prepare Examination Calendar and conduct Terminal/Model Examinations systematically.

Coordinator	Ms Anupama M	Asst. Professor, Computer Sci
Members	Dr.Nisa M	HoD Physical Education
	Ms.Vidhya T M	Asst. Professor, Mathematics
	Ms Suma P C	Asst. Professor, Commerce
	Sri. Satheesan P K	Clerk
	Sri. Robins Thomas	Office Assistant

11. Time Table Committee (ttc@mgcollege.ac.in)

Objectives: Prepare the general timetable of the college in consultation with Academic Committee

Coordinator	Ms.Haseena C	Asst. Professor, Mathematics
Members	Ms.Sandhya C V	Asst. Professor, Physics
	Dr.Reshma P K	Asst. Professor, Computer Sci.
	Ms. Hima K	Asst. Professor, Management Studies
	Ms.Greeshma A	Asst. Professor, Commerce
	Dr. Sarath Josh M K	Asst. Professor, Chemistry

12. Tutorial Council (tutorial@mgcollege.ac.in)

Objective: Tutors will closely watch the conduct and progress of students under their care. Tutors may direct their wards to Students' Grievance Redressal Cell for guidance and counseling. It serves the following functions also:-

- 1) Implementation of Tutorial/Remedial Coaching Programmes
- 2) Good inter-personal relationship between Teachers and students.
- 3) Value education.
- 4) Class wise PTA Meetings.
- 5) Prepare time table for tutorial programmes.
- 6) Ensure general discipline on the campus.

Coordinator Ms. Jimly Manuel Asst. Professor, Mathematics

Members All tutors

13. Monitoring Committee for Choice Based Credit and Semester System(CBCSS) (cbcscs@mgcollege.ac.in)

Objective: The committee will monitor and ensure the effective functioning of programmes under CBCSS. It also co-ordinates the open courses and continuous evaluation programmes undertaken by various departments within the college.

Coordinator Ms. Maya P V Asst. Professor, Mathematics

Members All teaching faculty

14. Research Council(rc@mgcollege.ac.in)

Objectives: Initiate programmes to promote and co-ordinate research activities among the faculty and create and support research attitude among students.

Coordinator Dr. Aneesh Kumar K HoD, Statistics

Members: Dr. Meera.M. HoD, Hindi
 Dr. Sheeja Naroth HoD, Malayalam
 Dr. Reji Paikkattu HoD, English
 Dr. Swarupa R HoD, P.G Dept Commerce
 Dr. Bijumon R HoD, P.G Dept Mathematics
 Dr. Rehin K R HoD, Management Studies
 Dr. Jithesh K Asso. Professor, Computer Sci

Dr. Manju CK	Asst, Professor, Chemistry
Dr. Sruthilaya	Asst, Professor, Physics

15. Entrepreneurial Development Club (edc@mgcollege.ac.in)

Objectives: The main objective of the Entrepreneurial Development Club is to inculcate Entrepreneurial culture among students.

Coordinator	Ms. Suma P C	Asst. Professor, Commerce
Members	Dr. Swarupa. R	HoD, P.G Dept. of Commerce
	Dr. Rehin K R	HoD, Management Studies
	Dr.Jayasagar Adiyeri	Asst. Professor, Commerce
	Ms. Geetha C	Asst. Professor, Commerce
	Ms. Greeshma A	Asst. Professor, Commerce
	Student Representative	Male
	Student Representative	Female

16. Career Guidance and Placement Cell (cgpcell@mgcollege.ac.in)

Objectives: The Cell caters to the information needs of the students relating to various courses and career opportunities. The main functions of the Cell are:

1. To organize seminars, workshops and coaching classes for competitive exams and soft skill training programmes for the students.
2. To provide career and placement guidance
3. To provide a reference collection of career books.
4. To provide training programme for 'Entry into Service'

Coordinator	Sri. Sebin George	Asst. Professor, Commerce
Members	Dr. Rehin K R	HoD, Management Studies
	Ms. Sapna P	Asst. Professor, Physics
	Sri. Rejeesh E	Asst. Professor, Computer Sci
	Ms. Haseena C	Asst. Professor, Mathematics
	Dr Manju C K	Asst. Professor, Chemistry

Sri. Jayaprakash K Asst. Librarian
 Student Representative Male
 Student Representative Female

17. Students Welfare & Counseling Cell (swcc@mgcollege.ac.in)

The Cell looks after the general wellbeing of students.

- (i). Monitors various student welfare schemes/programmes and ensures their effective implementation.
- (ii). Makes arrangements for scholarships, Insurance, Health facilities, Students Aid Fund and other welfare schemes for the students in association with competent agencies.
- (iii). Provide counseling facilities to students to overcome stress and problem related personal and academic challenges in life.
- (iv). To facilitate personal guidance and counseling

Coordinator	Dr. Nisa M	Head, Dept of Physical Education
Members:	Dr. Swarupa. R.	HoD, P G Dept. Commerce
	Dr. Rehin K R	HoD, Management Studies
	Dr. Reshma P K	Asst. Professor, Computer Sci.
	Ms. Jimly Manuel	Asst. Professor, Mathematics
	Dr. Sruthilaya M	Asst. Professor, Physics
	Dr. Jesna James	Asst. Professor, Chemistry
	Sri. Sathianandan N	Junior Superintendent
	Ms. Mini John M J	Senior Clerk
	Student Representative	Male
	Student Representative	Female

18. Arts Forum (af@mgcollege.ac.in)

Objectives: To co-ordinate and promote the activities of Arts Club, in order to tap and encourage the talents in students, organize cultural programmes on the campus, select and prepare students for university festivals etc.

Coordinator: Ms. Greeshma A Asst. Professor, Commerce

Members	Dr. Rehin K R	HoD, Management Studies
	Dr. Nisa M	HoD, Dept Physical Edn.
	Dr. Reshma P K	Asst Professor, Computer Sci
	Ms. Geetha C	Asst Professor, Commerce
	Dr. Sarath Josh M K	Asst. Professor, Chemistry
	Sri. Ashok Jayaram K	Asst. Professor, Physics
	Ms.Sahina C M	Office Assistant
	Student Representative	Male
	Student Representative	Female

19. Women Cell & Anti Sexual Harassment

Cell(wc@mgcollege.ac.in)

Objectives: College Women Cell functions with a view to look after the general wellbeing of the Women Folk on the Campus. It organizes different women empowerment programmes. All women staff and students are members of the Cell. It also functions as an Anti-Sexual harassment cell and Women Grievance Redressal Cell.

Coordinator	Dr.Swarupa R	HoD, P.G Dept. Commerce
Members:	Ms.Sapna P	Asst. Professor, Physics
	Ms.Priyanka	Asst. Professor, Mathematics
	Dr.Reshma.P.K	Asst. Professor, Computer Sci
	Ms. Hima K	Asst. Professor, Management Studies
	Advt. Dennis Thomas	Asst. Professor, Commerce
	S I of Police	Iritty
	Dr. Manju C K	Asst. Professor, Chemistry
	Ms. Mini John M J	Senior Clerk
	Ms. Sahina C M	Office Assistant
	Student Representative	Female (PG)
	Student Representative	Female (UG)

20. Book Club(bc@mgcollege.ac.in)

Objectives: Organize programmes to tap the literary talents of students and help them to read and write in a better perspective

Coordinator	Dr. Reji Paikkattu	HoD, Dept. English
Members:	Dr. Meera M	HoD, Dept, Hindi
	Dr. Sheeja N	HoD, Dept, Malayalam
	Sri. Pramod Kumar K V	Asso. Professor, English
	Ms. Haseena C	Asst. Professor, Mathematics
	Ms. Suma P C	Asst. Professor, Commerce
	Dr. Manju C K	Asst. Professor, Chemistry
	Sri. Padman E	Asst. Librarian
	Sri. Jayaprakash K	Asst. Librarian
	Student Representative	Male
	Student Representative	Female

21. Nature Club (Bhoomithrasena)(bs@mgcollege.ac.in)

Objective: Organize programmes/activities with a view to promote the habit of energy conservation and environment protection and initiate action plan to keep the campus clean and green.

Coordinator	Ms. Priyanka P	Asst. Professor, Mathematics
Members	Dr.Nisa M	HoD,Dept,Physical Education
	Ms.Vidya T M	Asst.Professor, Mathematics
	Ms.Anupama M.	Asst.Professor, Computer Sci
	Sri. Sebin George	Asst.Professor, Commerce
	Sri. Jayaram	Asst.Professor, Physics
	Dr. Jesna James	Asst.Professor, Chemistry
	Sri. Padman E	Asst. Librarian
	Sri.Robins Thomas	Office Assistant
	Student Representative	Male
	Student Representative	Female

22. Folklore Club(fc@mgcollege.ac.in)

Objectives: Folklore Club Functions on the campus with a view to introduce folk art and culture to the Campus. It may function in association with Kerala Folklore Academy.

Coordinator	Dr. Sheeja Naroth	HoD, Dept. Malayalam
Members:	Dr. Meera. M	HoD, Dept Hindi
	Dr. Rehin K R	HoD, Dept Management Studies
	Ms. Maya P V	Asst..Professor, Mathematics
	Student Representative	Male
	Student Representative	Female

23. National Service Schemes

Unit No. 30 (nss--_30@mgcollege.ac.in)

Sri. Rejeesh E, Asst. Professor, Computer Sci.

Unit No. 63 (nss_63@mgcollege.ac.in)

Ms. Sapna P, Asst. Professor, Physics

24. National Cadet Corps(NCC) (ncc@mgcollege.ac.in)

Capt. (Dr.) Jithesh K, Associate Professor, Computer Science

25. Committees/ for College Calendar & Hand book, Prospectus and Teacher's Diary Unit (cpt@mgcollege.ac.in)

Objectives: This committee ensures the modification of College Calendar & Handbook, Prospectus, Teacher's Diary etc. from time to time.

Coordinator	Dr. Rehin K R	HoD, Management Studies
1Members	Dr. Reshma P K	Asst. Professor, Computer Sci
	Ms. Geetha C	Asst. Professor, Commerce
	Ms. Jimly Manuel	Asst. Professor, Mathematics
	Sri. Satheesan P K	Clerk
	Sri. Sumesh Kumar	Office Assistant

26. Info Bank (infobank@mgcollege.ac.in)

Objectives: This committee collects and records the information related to the various programmes conducted by the various departments and clubs and student union.

Coordinator	Ms. Vidya T M	Asst. Professor, Mathematics
Members:	Ms. Sapna P	Asst. Professor, Physics
	Sri. Rejeesh E	Asst. Professor, Computer Sci
	Sri. Sebin George	Asst. Professor, Commerce
	Dr. Sarath Josh M K	Asst. Professor, Chemistry
	Ms Remya R Nambiar	Asst. Professor, Management Studies
	Mr. Soorath K	Technical Staff

27. Yoga and Stress Management Centre(ysmc@mgcollege.ac.in)

Objectives: The centre functions under Physical Education Department. It organizes Yoga and other programmes in order to help students to free their mind from unwanted stress and strain.

Coordinator	Dr. Nisa M	HoD, Physical Education
Members:	Sri. Rejeesh E	Asst. Professor, Computer Sci
	Ms. Sapna P	Asst. Professor, Physics
	Ms. Vidya T M	Asst. Professor, Mathematics
	Sri. Sebin George	Asst. Professor, Commerce
	Ms.Remya R Nambiar	Asst. Professor, Management Studies
	Ms. Sahina C M	Office Assistant
	Student Representative	Male
	Student Representative	Female

28. P.K Muraleedharan Memorial Trust Programme Committee (pkmmt@mgcollege.ac.in)

Objective: Plan and Co-ordinate the programmes of trust in consultation with trust committee from time to time.

Coordinator	Dr. Bijumon R	HoD, P.G Dept. Mathematics
Members	Ms. Haseena C	Asst. Professor, Mathematics
	Ms. Priyanka P	Asst. Professor, Mathematics
	Ms. Jimly Manuel	Asst. Professor, Mathematics
	Ms. Maya P V	Asst. Professor, Mathematics
	Ms. Vidya T M	Asst. Professor, Mathematics

29. Career Oriented Programmes/Add on Courses

(coac@mgcollege.ac.in)

Objectives: The committee co-ordinates the programmes of add-on courses/career oriented programmes offered in the College, as per the guidelines of the University and UGC.

Coordinator	Ms. Haseena C	Asst. Professor, Mathematics
Members	Sri. Rejeesh E	Asst. Professor Computer Sci
	Ms. Sapna P	Asst. Professor, Physics
	Ms. Suma P C	Asst. Professor, Commerce
	Ms.Remya R Nambiar	Asst. Professor, Management Studies
	Dr. Jesna James	Asst. Professor, Chemistry
	Sri. Sathianandan N	Junior Superintendent
	Student Representative	Male
Student Representative	Female	

30. Canteen Committee(cc@mgcollege.ac.in)

Objectives: To monitor the day today and overall functioning of the canteen and to ensure the maintenance of the general discipline in the canteen.

Coordinator	Sri. Sebin George	Asst. Professor, Commerce
Members	Ms. Haseena C	Asst. Professor, Mathematics
	Dr. Rehin K R	HoD, Management Studies
	Ms. Sapna P	Asst. Professor, Physics
	Sri. Jayaprakash K	Asst. Librarian
	Sri.Robins Thomas	Office Assistant
	Student Representative	Male
	Student Representative	Female

31. Website Committee(website@mgcollege.ac.in)

Objectives: To monitor the functioning and up-gradation of the official website of the college.

Coordinator	Dr. Bijumon R	HoD, P.G Dept. Mathematics
Members	Sri. Pramod Kumar KV	IQAC Coordinator
	Dr. Reji Paikkattu	HoD, Dept English
	Capt. (Dr). Jithesh K	Asso.Professor, Computer Sci
	Dr. Rehin K R	HoD, Dept Management Studies
	Ms. Geetha C	Asst. Professor, Commerce
	Dr. Sarath Josh M K	Asst. Professor, Chemistry
	Sri. Sathianandan N	Junior Superintendent

32. Digitalization Monitoring Committee(dmc@mgcollege.ac.in)

Objective: To monitor and accelerate various digitalization process in the campus. Also ensure green computing and proper e-waste management system in the light of sustainable existence.

Coordinator	Dr. Reshma P K	Asst.Professor, Computer Sci.
Members	Dr.Swarupa R	HoD, PG Dept. Commerce
	Dr.Bijumon R	HoD, PG Dept. Mathematics
	Ms.Sandhya C V	HoD, Dept. Physics
	Dr.Rehin K R	HoD, Dept. Management Studies
	Dr.Sarath Josh M K	Asst Professor, Chemistry
	Sri.Sathianandan N	Junior Superintendent
	Sri Soorth K	Technical Assistant
	Sri Jayapraksh	Asst. Librarian

33. Tourism Club(tuc@mgcollege.ac.in)

Objectives: Tourism Club aims at creating awareness about tourism and its advantages for the development of the state and organize programmes on the campus in association with DTPC and similar organizations.

Coordinator:	Ms. Geetha C	Asst. Professor, Commerce
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Members:	Dr. Rehin K R	HOD, Management Studies
	Ms. Anupama M	Asst. Professor, Computer Sci.
	Dr. Jayasagar Adiyeri	Asst. Professor, Commerce
	Ms. Maya P V	Asst. Professor, Mathematics
	Dr. Sarath Josh M K	Asst. Professor, Chemistry
	Sri Padman E	Asst. Librarian
	Student Representative	Male
	Student Representative	Female

34. Film Club(filmc@mgcollege.ac.in)

Objectives: Faced with the growing influence of the mass media, the film club is committed to culturally empower students to understand, appreciate and critically evaluate cinema. Organizes seminars, workshops and quiz contests etc. on cinema, screening of good cinema on the campus.

Coordinator	Ms. Geetha C	Asst. Professor, Commerce
Members:	Ms. Sapna P	Asst. Professor, Physics
	Sri. Rejeesh E	Asst. Professor, Computer Sci
	Sri. Sebin George	Asst. Professor, Commerce
	Dr. Sarath Josh M K	Asst. Professor, Chemistry
	Sri.Robins Thomas	Office Assistant
	Student Representative	Male
	Student Representative	Female

35. Internal Auditing committee (iac@mgcollege.ac.in)

Objectives: Coordinate annual internal auditing in the institution.

Coordinator	Dr. Swarupa R	HoD, P.G Dept Commerce
Members	Ms Sandhya C V	HoD, Physics
	Dr. Rehin KR	HoD, Management Studies
	Dr.Nisa M	HoD, Physical Edn
	Ms.Anupama M	Asst. Professor, Computer Sci

Ms.Maya P V	Asst. Professor, Mathematics
Dr. Jesna James	Asst. Professor, Chemistry
Mr.Santhosh Kumar	Head Accountant
Mr.Sumesh Kumar	Office Assistant

36. Mahatma Gandhi Study Circle(mgsc@mgcollege.ac.in)

Objectives: Create awareness among the students about the significance of Gandhian thoughts. To inculcate the habit of developing a peaceful atmosphere on the campus through dialogue. To make students proactive volunteers of peace .To help students in developing cordial interpersonal relationships.

Coordinator	Ms. Hima K	Asst Professor, Management Studies
Members	Dr. Reshma P K	Asst Professor, Computer Sci
	Ms Suma P C	Asst Professor, Commerce
	Dr Sruthilaya	Asst. Professor, Physics
	Dr. Sarath Josh M K	Asst Professor, Chemistry
	Sri.Sumesh Kumar	Office Assistant
	Student Representative	Male
Student Representative	Female	

37. ASAP& Continuing Education Centre(aces@mgcollege.ac.in)

Objectives: To help students in enhancing their employability quotient and entrepreneurial potential. To promote student participation in college extending the range and level of programmes, aimed to amplify employability and career opportunities.

Coordinator	Dr. Aneesh Kumar K	HoD,Dept Statistics
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38. WWS(wws@mgcollege.ac.in)

Objectives: To give necessary orientation to needy students and prepare them for employment and give them proper guidance, motivation and mental support to identify appropriate areas for higher studies as well as employment.

Coordinator: Dr. Shijo M Joseph HoD HoD, Dept. Computer Science
Members

39. SSP(ssp@mgcollege.ac.in)

Objectives: To impart additional support to students who are in need of additional support in academic affairs.

Coordinator Ms. Geetha C Asst. Professor, Commerce
Members

40. Hostel Monitoring Committee(hmc@mgcollege.ac.in)

Objectives: To help to function hostel activities in order and improve facilities for the purpose of creating an ideal atmosphere for learning

Coordinator: Ms. Jimly Manual Asst. Professor, Mathematics
Members: Dr. Nisa M HoD, Dept.Physical Edn
Ms.Sapna P Asst. Professor, Physics
Ms Geetha C Asst. Professor, Commerce
Ms. Hima K Asst. Professor Management Studies
Dr. Jesna James Asst. Professor, Chemistry
Ms. Sahina C M Office Assistant
Student Representative Female PG
Student Representative Female UG

41. Minority Cell (mc@mgcollege.ac.in)

Objectives: To uplift marginalized minority students of this college through various programmes and to establish a link between government and various organization for funding and other beneficiary schemes.

Coordinator: Ms.Haseena C Asst.Professor,Mathematics
Members: Mr.Sebin George Asst.Professor,Commerce
Ms.Mini John Senior Clerk
Ms.Sahina CM OfficeAssistant
Student Representative Female PG
StudentRepresentative maleUG

42. SC/ST Cell (sct@mgcollege.ac.in)

Objectives: To promote marginalized community of this college through various programmes and to establish a link between government and various organization for funding and other beneficiary schemes.

Coordinator: Ms. Vidya T M Asst. Professor, Mathematics
Members: Ms. Suma P C Asst. Professor, Commerce
 Dr. Sarath Josh M K Asst. Professor, Chemistry
 Ms Remya RNambiar Asst. Professor, Management Studies
 Mr. Soorath K Technical Staff
 Mr. Sumesh Kumar K V Office Assistant
 Student Representative Female SC/ST student
 Student Representative male SC/ST student

43. Internal Grievances Redressal Cell (igc@mgcollege.ac.in)

Objectives: To address issues and grievances faced by women community of this college and to organize various women empowerment programmes.

Coordinator: Dr. Swarupa R Asso. Professor, Commerce
Members: Dr. Reji Paikkattu Asso. Professor, English
 Ms. Sandhya C V Asso. Professor, Physics
 Dr. Nisa M Asst. Professor, Physical Education
 Mr. Santhosh Kumar Head Accountant

PS: Principal will be the Chairman of all Committees.

Coordinators and Respective Committees

	Faculty	Coordinator	
1	Dr. Meera M	Library Committee	
2	Dr. Sheeja Naroth	Admission Committee	Folklore Club
3	Dr. Reji Paikkattu	Book Club	MGC NEWS
4	Ms.Sandhya C V	Academic Committee	Secretary, College Council
5	Dr. Swarupa R	Women Cell & Anti Sexual Harassment cell	Internal Auditing Committee
6	Dr. Aneesh Kumar	Research Council ASAP & Continuing Education	Planning and Utilization
7	Sri. Pramod Kumar	IQAC,	RUSA
8	Dr. Bijumon R	Website Committee	PK Muraleedharan Memorial trust
9	Capt.(Dr). Jithesh K	NCC	Discipline Committee
10	Ms. Sapna P	P.O NSS Unit No 63	
11	Sri. Rejeesh E	P.O NSS Unit No 30	
12	Ms. Anupama M	Board of Examinations	Staff Secretary
13	Ms Haseena C	Career oriented Programmes / Add on Courses	Time table Committee
14	Ms. Priyanka P	Bhoomitra Sena (Nature club)	
15	Ms. Jimly Manuel	Tutorial Council	Hostel Monitoring Committee
16	Dr. Reshma P K	NIRF/ AISHE	Digitalization Monitoring Committee
17	Dr. Jayasagar Adiyeri	Student Grievance Redressal Cell	
18	Ms. Maya PV	Monitoring Committee for (CBCSS)	
19	Ms. Vidya T M	Info bank	
20	Ms. Geetha C	Tourism Club, Film Club	SSP
21	Ms. Suma P C	ED Club	
22	Dr. Rehin K R	Committees for College Calendar, Handbook, and Teacher's Diary	
23	Ms. Hima K	Mahatma Gandhi Study Circle	
24	Mr. Sebin George	Career Guidance & Placement cell	Canteen Committee
25	Ms. Greeshma A	Arts Forum	
26	Dr. Nisa. M	Students Welfare & Counselling Cell	Yoga & Stress Management

KANNUR UNIVERSITY

ACADEMIC CUM EXAMINATION CALENDAR FOR UNDERGRADUATE, POST GRADUATE PROGRAMMES IN AFFILIATED COLLEGES DURING 2022-23 ACADEMIC YEAR

UNDER GRADUATE (Affiliated Colleges)									
Semester/ Admission	Issuance of admission notification	Starting of online registration	Last date of admission	Semester Starts	First Internal Exam	Second Internal Exam	Date of Notification of End semester examination	T i c o n e x a	T i c o n e x a
1 /2022	20.05.2022	25.05.2022	21.06.22	22.06. 22	01.08.22- 05.08.22	26.09.22- 30.09.22	23.09.22		
2/2022				16.11.22	03.01.23- 09.01.23	20.02.23- 24.02.23	25.01.23		
3/2021				04.07.22	22.08.22- 26.08.22	26.09.22- 30.09.22	11.10.22		
4/2021				28.11.22	16.01.23- 20.01.23	27.02.23- 03.03.23	22.02.23		
5/2020				01.06.22	18.07.22- 22.07.22	25.08.22- 31.08.22	01.09.22		
6/2020				01.11.22	19.12.22- 23.12.22	06.02.23- 10.02.23	20.01.23		

POST GRADUATE (Affiliated Colleges)

Semester/ Admission	Issuance of admission notification	Starting of online registration	Last date of admission	Semester Starts	First Internal Exam	Second Internal Exam	Date of Notification of End semester examination	Ti (co r exa
1 /2022	16.06.2022	22.06.2022	14.07.22	15.07. 22	29.08.22- 02.09.22	25.10.22- 31.10.22	23.09.22	
2/2022				08.12.22	27.01.23- 02.02.23	13.03.23- 17.03.23	25.01.23	
3/2021				04.07.22	22.08.22- 26.08.22	10.10.22- 14.10.22	11.10.22	
4/2021				28.11.22	16.01.23- 20.01.23	01.03.23- 07.03.23	22.02.23	

ACADEMIC CALENDAR 2022-23

JUNE 2022

Date	Day	
1	WED	Classes starts - 5th Sem UG, 7th sem BALLB, 9th Sem BALLB II Semester UG/PG Classes at Colleges and Department Continues, Admission procedures of UG/PG at Colleges and Department progresses,
2	THU	
3	FRI	
4	SAT	
5	SUN	World Environment Day
6	MON	
7	TUE	
8	WED	
9	THU	
10	FRI	
11	SAT	Second Saturday
12	SUN	
13	MON	
14	TUE	
15	WED	University Exam Notification - 4th sem BALLB(2020 Adm)
16	THU	PG (Colleges)- Admission Notification
17	FRI	
18	SAT	
19	SUN	
20	MON	
21	TUE	Last Date of UG Admission World Yoga Day
22	WED	Classes starts- 1st sem UG PG admission Online Registration starts
23	THU	
24	FRI	
25	SAT	
26	SUN	
27	MON	
28	TUE	
29	WED	
30	THU	

JULY 2022

Date	Day	
1	FRI	
2	SAT	
3	SUN	
4	MON	Classes starts-3rd Sem UG, 3rd Sem PG (Colleges),
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	Second Saturday
10	SUN	
11	MON	World Population Day
12	TUE	
13	WED	
14	THU	PG Admission closes First Internal Starts -9th Sem BALLB
15	FRI	Classes starts- 1st Sem PG (Colleges & Departments), 3rd sem PG (Departments) , 1st sem BALLB, 3rd Sem BALLB University Exam Notification -7th sem BALLB, 9th Sem BALLB
16	SAT	
17	SUN	World Day for International Justice
18	MON	First Internal- 5th sem UG, 4th sem BALLB(2020 Adm), 7th sem BALLB
19	TUE	
20	WED	
21	THU	
22	FRI	National Flag Day
23	SAT	
24	SUN	
25	MON	
26	TUE	
27	WED	
28	THU	Karkidaka Vavu
29	FRI	
30	SAT	
31	SUN	

AUGUST 2022

Date	Day	
1	MON	First Internal Exam Starts -1st sem UG
2	TUE	
3	WED	
4	THU	
5	FRI	
6	SAT	
7	SUN	
8	MON	Muharam
9	TUE	
10	WED	
11	THU	
12	FRI	International Youth Day
13	SAT	Second Saturday
14	SUN	
15	MON	Independence Day
16	TUE	
17	WED	
18	THU	Sree Krishna Jayanthi
19	FRI	
20	SAT	
21	SUN	
22	MON	First Internal Exam starts- 3rd sem UG, 3rd Sem PG (Colleges & Departments), 1st Sem PG(Department) , 1st sem BALLB, 3rd Sem BALLB
23	TUE	
24	WED	
25	THU	Second Internal Exam Starts - 5th sem UG, 4th sem BALLB(2020 Adm), 7th sem BALLB, 9th Sem BALLB
26	FRI	
27	SAT	
28	SUN	
29	MON	First Internal Exam starts - 1st Sem PG(Colleges)
30	TUE	
31	WED	

SEPTEMBER 2022

Date	Day	
1	THU	University Exam Notification - 5th Sem UG
2	FRI	
3	SAT	ONAM VACATION
4	SUN	
5	MON	National Teachers' Day
6	TUE	
7	WED	
8	THU	World Literacy Day
9	FRI	
10	SAT	Second Saturday
11	SUN	
12	MON	
13	TUE	
14	WED	
15	THU	
16	FRI	
17	SAT	
18	SUN	
19	MON	
20	TUE	
21	WED	Sree Narayana Guru Samadhi
22	THU	
23	FRI	University Exam Notification- I Sem UG, I Sem PG (Colleges & Departments), 3rd Sem PG (Departments), 1st Sem BALLB, 3rd Sem BALLB
24	SAT	
25	SUN	
26	MON	Second Internal Exam Starts - 1st Sem UG, 3rd Sem UG University Exam Starts -4th Sem BALLB(2020 Adm),
27	TUE	World Tourism Day
28	WED	International Right to Know Day
29	THU	
30	FRI	

OCTOBER 2022

Date	Day	
1	SAT	
2	SUN	Gandhi Jayanthi
3	MON	
4	TUE	Maha Navami
5	WED	Vijaya Dashami
6	THU	
7	FRI	
8	SAT	Second Saturday
9	SUN	
10	MON	Second Internal Starts- 3rd Sem PG(Colleges)
11	TUE	University Exam Notification-3rd Sem UG, 3rd Sem PG (Colleges) International Day of Girl Child
12	WED	
13	THU	
14	FRI	University Exam starts - 5th Sem UG,
15	SAT	
16	SUN	World Food Day
17	MON	
18	TUE	
19	WED	University Exam Starts -7th Sem BALLB, 9th Sem BALLB
20	THU	
21	FRI	
22	SAT	
23	SUN	
24	MON	Deepavali United Nations Day
25	TUE	Second Internal Exam Starts- 1st Sem PG(colleges & Departments), 3rd Sem PG (Departments), 1st Sem BALLB, 3rd Sem BALLB
26	WED	
27	THU	
28	FRI	
29	SAT	
30	SUN	
31	MON	

NOVEMBER 2022

Date	Day	
1	TUE	Classes starts- 6th Sem UG, 8th Sem BALLB, 10th Sem BALLB Kerala Piravi
2	WED	
3	THU	
4	FRI	University Exam Starts- 1st Sem UG
5	SAT	
6	SUN	
7	MON	
8	TUE	
9	WED	
10	THU	National Education Day
11	FRI	
12	SAT	Second Saturday
13	SUN	
14	MON	University Exam Starts- 3rd Sem PG (Colleges) Children's Day
15	TUE	
16	WED	Classes starts- 2nd Sem UG University Exam Starts- 3rd Sem UG
17	THU	
18	FRI	
19	SAT	
20	SUN	
21	MON	
22	TUE	
23	WED	
24	THU	University Exam starts - 1st Sem PG (Departments), 1st Sem BALLB, 3rd Sem BALLB
25	FRI	University Exam Starts - 3rd Sem PG (departments)
26	SAT	
27	SUN	
28	MON	Classes starts. -4th Sem UG,4th Sem PG (Colleges) University Exam starts- 1st Sem PG (Colleges)
29	TUE	
30	WED	

DECEMBER 2022

Date	Day	
1	THU	First Internal Exam Starts- 5th Sem BALLB World Aids Day
2	FRI	
3	SAT	
4	SUN	
5	MON	
6	TUE	
7	WED	
8	THU	Classes starts- 2nd Sem PG (Colleges & Departments), 4th Sem PG (Departments) , 2nd Sem BALLB, 4th Sem BALLB
9	FRI	
10	SAT	World Human Rights Day Second Saturday
11	SUN	
12	MON	
13	TUE	
14	WED	Energy Conservation Day
15	THU	First Internal Exam Starts -8th Sem BALLB, 10th Sem BALLB
16	FRI	University Exam Notification-8th Sem BALLB, 10th Sem BALLB
17	SAT	
18	SUN	
19	MON	First Internal Exam starts - 6th Sem UG
20	TUE	
21	WED	
22	THU	
23	FRI	
24	SAT	X'mas HOLIDAY
25	SUN	Christmas
26	MON	
27	TUE	
28	WED	
29	THU	
30	FRI	
31	SAT	

JANUARY 2023

Date	Day	
1	SUN	
2	MON	Ayyankali Jayanthi
3	TUE	First Internal Exam starts - 2nd Sem UG
4	WED	University Exam Notification- 5th Sem BALLB
5	THU	
6	FRI	
7	SAT	
8	SUN	
9	MON	
10	TUE	
11	WED	
12	THU	
13	FRI	
14	SAT	Second Saturday
15	SUN	
16	MON	First Internal Exam Starts- 4th Sem UG, 4th Sem PG(Colleges)
17	TUE	
18	WED	First Internal Exam Starts- 2nd Sem PG (Departments), 4th Sem PG (Departments), 2nd Sem BALLB , 4th Sem BALLB
19	THU	
20	FRI	University Exam Notification-6th Sem UG
21	SAT	
22	SUN	
23	MON	Second Internal - 5th Sem BALLB(2020 Adm),
24	TUE	
25	WED	University Exam Notification- 2nd Sem UG, 2nd Sem PG (Colleges, Departments), 4th Sem PG (departments) , 2nd Sem BALLB, 4th Sem BALLB
26	THU	Republic Day
27	FRI	First Internal Exam starts - 2nd Sem PG(colleges),
28	SAT	
29	SUN	
30	MON	Martyr's Day
31	TUE	

FEBRUARY 2023

Date	Day	
1	WED	
2	THU	Second Internal Exam Starts -8th Sem BALLB, 10th Sem BALLB
3	FRI	
4	SAT	
5	SUN	
6	MON	Second Internal Exam Starts- 6th Sem UG
7	TUE	University Exam Starts -5th Sem BALLB
8	WED	
9	THU	
10	FRI	
11	SAT	Second Saturday
12	SUN	
13	MON	
14	TUE	
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	
20	MON	Second Internal Exam starts - UG 2nd Sem
21	TUE	
22	WED	University Exam Notification- 4th Sem UG, 4th Sem PG(Colleges)
23	THU	
24	FRI	
25	SAT	
26	SUN	
27	MON	Second Internal Exam starts- 4th Sem UG Classes Starts - 6th Sem BALLB
28	TUE	

MARCH 2023

Date	Day	
1	WED	Second Internal Exam Starts- 4th Sem PG (Colleges)
2	THU	
3	FRI	
4	SAT	
5	SUN	
6	MON	
7	TUE	
8	WED	International Women's Day
9	THU	
10	FRI	University Exam Starts -8th Sem BALLB
11	SAT	Second Saturday
12	SUN	
13	MON	University Exam Starts - 6th Sem UG Second Internal Exam Starts- 2nd Sem PG (Colleges & Departments), 4th Sem PG (Departments) , 2nd Sem BALLB, 4th Sem BALLB, 10th Sem BALLB
14	TUE	
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	
20	MON	
21	TUE	World Forestry Day
22	WED	
23	THU	University Exam starts -2nd Sem UG
24	FRI	
25	SAT	
26	SUN	
27	MON	
28	TUE	
29	WED	
30	THU	
31	FRI	University Exam Starts- 4th Sem PG(Colleges)

APRIL 2023

Date	Day	
1	SAT	
2	SUN	
3	MON	
4	TUE	University Exam Starts - 4th Sem UG
5	WED	
6	THU	Monte Thursday
7	FRI	Good Friday
8	SAT	Second Saturday
9	SUN	Easter
10	MON	University Exam Starts -4th Sem BALLB
11	TUE	University Exam Starts- 2nd Sem PG (Departments) , 2nd Sem BALLB
12	WED	University Exam Starts -2nd Sem PG(Colleges), 4th Sem PG Departments
13	THU	
14	FRI	Vishu
15	SAT	
16	SUN	
17	MON	First Internal Exam Starts - 6th Sem BALLB
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	
24	MON	
25	TUE	
26	WED	
27	THU	
28	FRI	
29	SAT	
30	SUN	

MAY 2023

Date	Day	
1	MON	May Day
2	TUE	
3	WED	
4	THU	
5	FRI	
6	SAT	
7	SUN	
8	MON	
9	TUE	
10	WED	
11	THU	
12	FRI	
13	SAT	Second Saturday
14	SUN	
15	MON	
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	
21	SUN	
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	
28	SUN	
29	MON	
30	TUE	
31	WED	

MAHATMA GANDHI COLLEGE, IRITTY

FORM OF APPLICATION FOR LEAVE

(PARTICIPATION IN COLLEGE-APPROVED PROGRAMS)

(To be submitted in duplicate* within one week of the Date of Leave)

Name of Student	
Roll No. & Class	
Date(s) of Leave (Specify FN/AN if apply for half day leave)	
Reason	Attending College Approved Program (Specify the Program)
Total No. of Leave (Including this) availed in . Connection with various college approved Programmes	
Signature of the Student with Date	
Recommendation of the faculty member who is in charge of the approved programme	Name & Signature (with date)
Verification by Tutor	Name & Signature (with date)
Forwarding by the Head of the Dept.	Name & Signature (with date)
Order by Principal	

*One copy to be kept at the college office and the other in the concerned department.

FORM OF APPLICATION FOR LEAVE

Name of Student :

Roll No. & Class :

Date of Leave (From.....to) :

Reason :

Signature of student with Date :

Signature of Guardian :

Recommendation of Tutor :

Order of the Principal :

Note: Medical Certificate to be produced if leave of absence exceeds 5 consecutive days

APPLICATION FORM FOR ISSUE OF COURSE CERTIFICATE/MARKLIST

Name of Student :

Roll No & Class :

Purpose :

Date of return of the Mark :

List to the Office after use :

Signature with date :

Order of the Principal

ACKNOWLEDGEMENT

Received S.S.L.C/P.D.C Mark List /Course Certificate :

Initial of the Clerk Signature of Student with date :

FORMAT OF APPLICATION FOR TRANSFER AND CONDUCT CERTIFICATES

1. Name of the Student :
2. Admission No :
3. Class & Class No. with the year
of Study :
4. Whether fee-paying or concession
holder :
5. Whether the student was in receipt
of any Scholarship :
6. Name of the examination student
Who appeared through the College. Give
Reg. No., Month , Year of
Examination :
7. Whether Passed or Failed :
8. Date of leaving the College :
9. Signature of the Applicant with date :
10. Recommendation of the H.O.D/ Tutor :

NO DUES CERTIFICATE

1. Office :
2. Library :
3. Physical Education :
4. Physics :
5. Computer Science :

TIME TABLE (ODD SEM)

	1	2	3	INTERVAL	4	5	6 Tutorial	
MON								
TUE								
WED								
THR								
FRI								
SAT								

TIME TABLE (EVEN SEM)

	1	2	3	INTERVAL	4	5	6 Tutorial	
MON								
TUE								
WED								
THR								
FRI								
SAT								